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# OpenMeetings 5

Software Manual, Description, and Suggested Features

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v0.2

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# List of Todos

■ Here is a legal issue. This login page should provide a DSGVO compatible message with links to privacy statements, cookie usage and so on. I understand that this is provided with the registration, so every registered user has agreed with all that legal staff, but this page is also visited by non-registered users, and unfortunately it is a legal requirement to inform these users too. . . . .	15
■ It is usual to provide two input boxes for password and email to reduce typos. If email is mandatory a user can be successfully identified by that and a username becomes superfluous. . . . .	17
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■ When logging in after the user language has been changed the "My room" widget still appears in the former language. Only after removing this widget from the dashboard and reinstalling it the language is actually changed. Although still the room names are mixed language. . . . .	19
■ Actually this link goes not exactly to the profile page but to the edit profile page which may not be the primary intention. . . . .	19
■ Is there an automatic logout after a period of inactivity. If not I would recommend it. If so I would like to mention it here. . . . .	19
■ It would be easier for unexperienced users to just drop a line or send a message to developers. If unexperienced with this technique this website demands a lot of time to familiarize with the procedure. . . . .	19
■ Capitalization in these widget titles is inconsequential. In "My rooms" also a capital R should be used. . . . .	20
■ What s the difference of private and public rooms? How private rooms can be created? Who can be invited into a private room? . . . . .	21
■ The room names are set by default so the languages mix is amazing. . . . .	21
■ Please note again the inconsistency. The word functions should start with a capital letter and besides there is only one function and not functions. . . . .	21
■ Please note again the inconsequential capitalization in this menu. . . . .	22

<input type="checkbox"/>	I'm unsure about the purpose of this tab because all the data and even more are available from the <b>Edit Settings</b> tab too. So this information is rather redundant. . . . .	23
<input type="checkbox"/>	To solve these security issues would suggest the following restrictions 1. Messages can be sent to users of the system only. 2. The email address is hidden and only the screen name shown instead. 3. Only to established contacts free text messages are allowed    others receive preformed messages only such as : invitation or contact request. . . . .	24
<input type="checkbox"/>	As discussed at several places editing group membership would be a good idea.	25
<input type="checkbox"/>	It has to be specified what contacts are and how they are maintained. A better option would have been group members which is well defined and can be easily managed. . . . .	25
<input type="checkbox"/>	I wonder if this is actually used or just a stub. Because I haven't seen it working when testing the email client. . . . .	25
<input type="checkbox"/>	It would be nice if a message would inform the user that hitting the search button is necessary to show a list. Alternatively a list of all users can be displayed at startup . . . . .	26
<input type="checkbox"/>	Displaying the username at this point is not only superfluous but may raise security issues. It can be omitted and space saved. . . . .	26
<input type="checkbox"/>	At the moment the only difference I can see is that the logged id user can see the own profile everything else makes no sense, but it makes no sense to see oneself in this list too. The profile can be checked elsewhere and everything else is already known of course, so the own record row can be omitted from the list. . . . .	26
<input type="checkbox"/>	I would suggest that users who share their group affiliation can message and invite each other. While user who don't share a group yet can invite into a group. Which is also more consistent compared to the inconsistencies of the contacts group discussed elsewhere. . . . .	26
<input type="checkbox"/>	A single group of contacts is not specific enough for those users who share a wide range of interests. It will be more useful to group these contacts. Also I didn't find a way to list contacts and to remove someone from the list. The concept of groups is more promising, so I suggest add to group or invite into group instead. . . . .	26
<input type="checkbox"/>	This function is buggy. 1. The name in this dialog is the recipient not the sender of the message. 2. the message never turns up anywhere, so it isn't send at all. probably. . . . .	27
<input type="checkbox"/>	Following the concept of groups as introduced above. I would be necessary to allow a search for groups, either in the same or a different tab. . . . .	27
<input type="checkbox"/>	This list also shows user that are purged, which is almost meaningless information.	27
<input type="checkbox"/>	This list also shows invitations that have expired. A switch should be provided for upcoming and past events . . . . .	27

<input type="checkbox"/>	Instead of just deleting an invitation expired invitations are better stored in an archived, so a button to archive should be provided along with the delete button. This button is not necessary though if all expired invitations are archived automatically, which is what I would prefer. . . . .	27
<input type="checkbox"/>	If an invitation to an upcoming event is deleted the invited person should receive a disinvitation/cancelation message. . . . .	27
<input type="checkbox"/>	The table contains a column Validity period. What does that mean? In all systems that I tested only "Period" was in that column, which is quite redundant. . . . .	27
<input type="checkbox"/>	I don't know whether this feature actually works. I didn't test it. . . . .	29
<input type="checkbox"/>	The location input field makes no sense to me as all meetings happen in virtual rooms and the input never pops up anywhere. . . . .	30
<input type="checkbox"/>	I would suggest the user who invited will automatically become the moderator. If this is the case by default it has to be explained here. . . . .	31
<input type="checkbox"/>	I have no idea what iCal means, but it has to be explained here. . . . .	31
<input type="checkbox"/>	Room protection passwords seem more intuitive to me. . . . .	32
<input type="checkbox"/>	It would be a good idea if the inviter/organizer of a meeting would see it in the calender differently marked. . . . .	32
<input type="checkbox"/>	Is this a bur or intentionally left that way? I have no idea why. . . . .	32
<input type="checkbox"/>	Strange enough the comment and the location will not show up. Just the room title and the number. The latter is of no use to common users. . . . .	32
<input type="checkbox"/>	Instead of just room listings I would also expect menu items to create and modify rooms. . . . .	33
<input type="checkbox"/>	By default the system creates a bunch of rooms for every new user, which for most users is not necessary and makes maintenance cumbersome. There should have been a configuration option which rooms have to be created for a newly registered user. . . . .	33
<input type="checkbox"/>	It would be of great help if the invited-to rooms would be colored differently. And if the room you invited to of course too. . . . .	34
<input type="checkbox"/>	Here is probably a problem with recordings with the Firefox browser as all these recordings show an exclamation mark and playback of these recordings is impossible. . . . .	40
<input type="checkbox"/>	Actually when studying administration the role of an administrator is twofold. 1. There are administrative tasks the affect the whole system such as configuring the email system, but 2. the administrator has tasks to configure rooms that is rather in a moderator's responsibility such as uploading files. Therefor an administration hierarchy is required System Administrator and Room (conference) Administrator . . . . .	41
<input type="checkbox"/>	In order to improve clarity of the user list purged users should e hidden by default the more as they also take a lot of space and is not editable any more, and deleted users as well should be made hidden by a switch. . . . .	43
<input type="checkbox"/>	As purging is final and cannot be reversed. I stronly suggest a two step procedure, so only deleted users can be purged. . . . .	44
<input type="checkbox"/>	Purging a record is only possible if a dummy email is entered. Testing for a valid email field before purging makes no sense at all. . . . .	44

■ These dummy data may be useful for the system to operate properly but are useless, confusing and spacious. . . . .	44
■ The toolbar of a purged record still contains refresh and purge which makes no sense any more. . . . .	44
■ If a purged record is re-introduced into the system, does this procedure reset all the personal information in the system connected with the previous user of the same id. This has to be tested carefully. . . . .	44
■ Where information about the other user types can be found? . . . . .	45
■ Unfortunately save the admin, nothing is known about these rights. . . . .	45
■ SIP mentioned in the type 2 Manual is no longer available. What is it anyway? . . . . .	45
■ The time as shown in the previous version/manual would be more important here that just the date. . . . .	46
■ The administrator never can show the room as when in a room the Administration menu is not available. It would be a good idea to make the Administration menu at least partially available to administrators wathing a presentation in some of the rooms. . . . .	46
■ What is that content useful for? To my knowledge only one server can run with the system. If not where and how additional servers can be installed and configured? . . . . .	46
■ The CSS has to be improved: some more space left of the table to align it with the toolbar. Also the slider should be aligned with the table header. Also it would be fine if sorting options as with the user table would be available, and the left panel re-sizeable. . . . .	46
■ What does a page mean in this system? . . . . .	46
■ Where this information is generated and what it is used for? . . . . .	46
■ Where this information is generated and what it is used for? . . . . .	46
■ Why this list is empty? An administrator has all rights I suppose. . . . .	46
■ What does activities mean? . . . . .	46
■ Which streams are listed and what format is used? . . . . .	46
■ Where is this logo displayed in the system. . . . .	47
■ This manual and a help text attached to this input should explain usage and preferred size. . . . .	47
■ The tag field has to be explained in more detail. Is there tag database, so that tags known to the community can be used. Tags should also appear in the table at the left and become searchable. . . . .	47
■ The dropdown field to add user seems to be inconvenient if a lot of users exist on the system. so a search dialog would be more appropriate. . . . .	47
■ The list box tat shows the users of a group displays only three users at a time but may contain much more, so it would be a good idea if this dialog would be resizable . . . . .	47
■ The delete icon is self explanatory, but what is the meaning of the checkbox left to the user name? . . . . .	47
■ ... but at least this manual has to explain what group files are and what kind of restrictions are employed to these files. . . . .	47



■ ... but again at least this manual has to explain what limits ne has to keep in mind. . . . .	47
■ Which recordings are meant by that. The recordings of a whole session or the recordings made by a user of the own desktop. . . . .	48
■ At least this manual has to explain what the default value '0' means. Infinity?	48
■ Instead of sending a reminder in a couple of days it would be more useful to send a reminder a couple of days before expiration. And again the meaning of the default value has to be explained. . . . .	48
■ The former manual mentioned that a user will be asked which group he wants to join after having logged in. Now, a user when logging in is no longer asked which group connect to. Does that mean the connection is made to all groups?	48
■ The other group properties have to be explained too in more detail. It is in particular necessary to mention purpose and how to use it. . . . .	48
■ Beside of grouping public and private rooms other groupings should be offered user and user group, ie. an additional column. . . . .	48
■ The title of this group "Conference rooms" is misleading. I suggest "attributes", "characters", or "traits" or simply "title". . . . .	48
■ It is not logical that here again is the range of number of participants can be determined. You can choose 1000 in the input babove and limit the size to 1-25 participants here. . . . .	49
■ It is not clear what this means. . . . .	49
■ In the Version 2 manual a temporary room is mentioned this is not available any more, right? . . . . .	49
■ It is not clear what this actually means. . . . .	49
■ This section is new in OM5 and its importance is unclear. . . . .	50
■ the importance of that option has to be explained. What can be recorded the presentation or some desktop window. . . . .	50
■ However it is unclear what is recorded and by whom. . . . .	50
■ It is necessary to explain how chat moderation works and who is entitled to moderate. Is it the same people that moderate the room? . . . . .	50
■ What is meant by file panel? . . . . .	51
■ Where are the files choosen from hat will displayed here? Where they have to be uploaded? . . . . .	52
■ Why all users are listed here? It should be limited to users in the allowed groups. There may be defined a special group of room administators that should always be allowed to moderate any event. . . . .	52
■ What means SuperID in this table header? . . . . .	53
■ The advantages of SIP in connection with OpenMeetings is poorly explained. .	53
■ Show on the right panel two languages simultaneously, so translation is easier when comapring to other languages than names that are often meaningless. .	54
■ This section is new in OM5 and its importance is unclear. In order to write this section of the manual properly I need some more information about LDAP integration into OpenMeetings . . . . .	54
■ Although probably everything is properly configured by default it doesn't work.	55

<input type="checkbox"/>	in case of error a number of Java classes is listed that exceed the space, so I would suggest to abbreviate that information and to enable a text download of the whole message. Such a text is even easier to handle for a developer as it can be searched and edited. . . . .	56
<input type="checkbox"/>	This chapter is not ready yet. Just the structure exists, But many many pictures and text has to be filed in. As well as local testing has to be performed. . . .	57
<input type="checkbox"/>	This chapter still has to e composed. Only the outline exists so far. . . . .	57
<input type="checkbox"/>	When refreshing a page during a conference window open the user will be added twice. A refresh can be accomplished by leaving and re-entering the room. . .	57
<input type="checkbox"/>	I guess in Firefox this function is buggy. . . . .	59
<input type="checkbox"/>	Unfortunately there is no other way to access the dialog when these widgets are disabled or from within a conference room. The latter would be in particular useful if you want to switch from front to back camera of our mobile device during a presentation for demonstrating purposes. I would suggest to include this important point into a menu item. . . . .	61
<input type="checkbox"/>	Unfortunately resolution cannot be changed during a meeting. It would be useful to change resolution temporarily if a user wants to demonstrate something with its own camera. . . . .	62
<input type="checkbox"/>	This message BTW is not translated. It is always English even on a German page. . . . .	62
<input type="checkbox"/>	There is no way to join a group. You even cannot ask the administrator to put you in a group because you don't know who is. . . . .	63
<input type="checkbox"/>	I copied all the bash instructions from files that actually worked, but in order to place them on a pdf page I had to insert line breaks, so mabe by these edits some typos slipped in. Please inform if you encounter such a typo. . . .	69
<input type="checkbox"/>	Add a small explanation about the purpose of Kurento and maybe a link to its documentation. . . . .	73
<input type="checkbox"/>	Installation of Tomcat should be independent of Openmeetings so updates of both these bundles cane be performed independently. . . . .	74
<input type="checkbox"/>	This dialog asks for GhostScrip to be installed, but with all servers GhostScript was already installed by default or by LibreOffice though unfortunately export into pdf did not work. . . . .	76
<input type="checkbox"/>	There has to be a way to rescue the administrator account, or at least tow administrators should be allowed. . . . .	78
<input type="checkbox"/>	Time zone should be maintained for user group separately to allow international usage of the same server. . . . .	78
<input type="checkbox"/>	Remove this dialog or at least change its content. . . . .	80
<input type="checkbox"/>	In which language the dialog appears. The language of the user or the language of the Server? . . . . .	82
<input type="checkbox"/>	Website instruction to HTTPS is buggy, superfluous and also contains some unusual terminology. . . . .	83
<input type="checkbox"/>	An administrator doesn't need a group assignment, or even better an administrator group should be created during installation which should be marked undeletable. . . . .	85

## Introduction

It is a great time to advance development of software like OpenMeetings right now. Not only the urge to communicate in spite of the official restrictions to meet personally, but also the time gained by being forced to home office favors the progress.

At its outset this manual is intended to achieve two goals providing instructions how to use the software and inspiring with ideas how to further improve.

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## **Part I.**

### **User and Webadministrator**

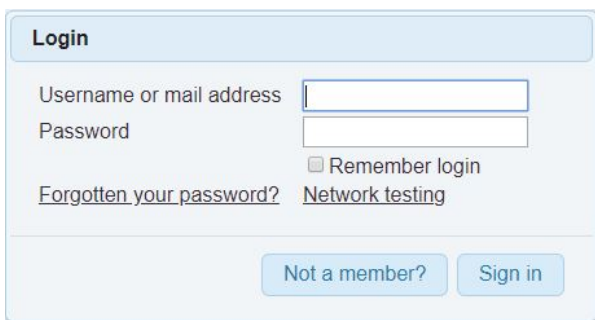
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# 1. Login

All dialogs in this section including the login dialog will be displayed in the language of your browser settings.

Here is a legal issue. This login page should provide a DSGVO compatible message with links to privacy statements, cookie usage and so on. I understand that this is provided with the registration, so every registered user has agreed with all that legal staff, but this page is also visited by non-registered users, and unfortunately it is a legal requirement to inform these users too.



**Login**

Username or mail address

Password

Remember login

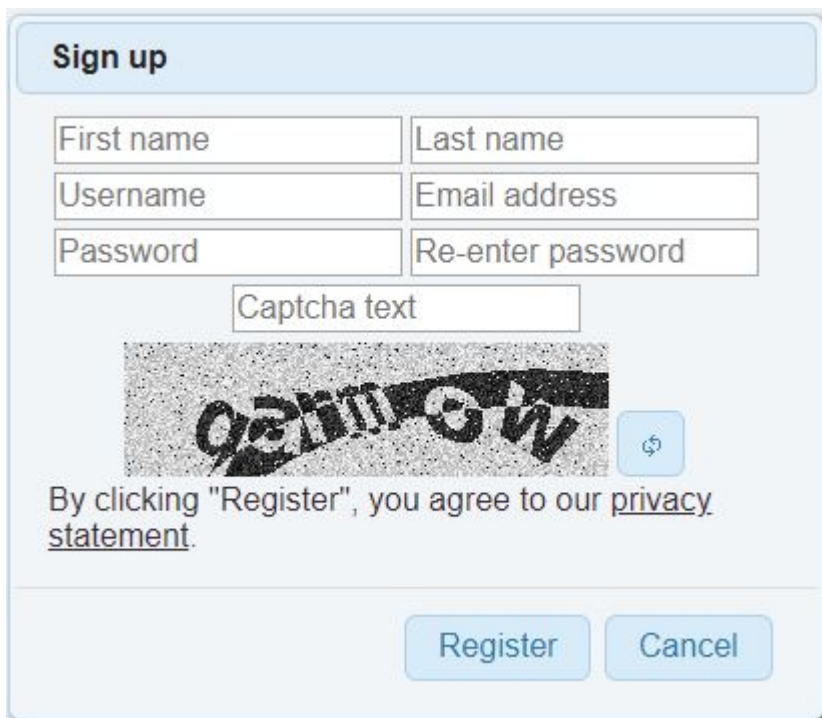
[Forgotten your password?](#) [Network testing](#)

[Not a member?](#) [Sign in](#)

**Sign in** with your login and password or register by pressing the **Not a member?** button. **Forgotten passwords** can be restored by following the link, and the link **Network testing** opens a new tab that allows to monitor the network connection.


## 1. Login

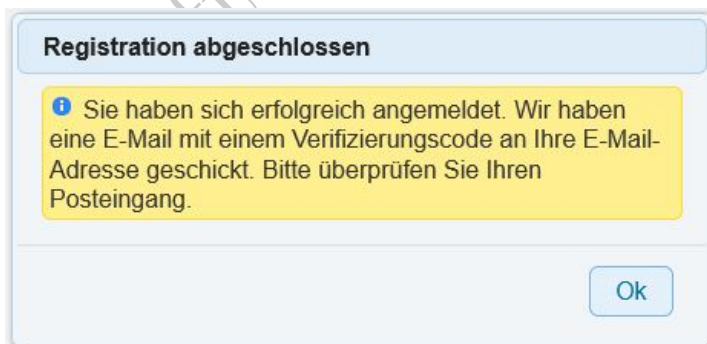
### Sign up



The image shows a 'Sign up' form with the following fields: First name, Last name, Username, Email address, Password, and Re-enter password. Below these is a 'Captcha text' field and a captcha image showing the word '02111024'. A refresh button is next to the captcha. Below the captcha is a text box with the text: 'By clicking "Register", you agree to our [privacy statement](#).' At the bottom are 'Register' and 'Cancel' buttons.

Give name, username, email and your chosen password. According to the security settings described in the configuration section of the administration chapter username and password will be checked if they fulfill the requirements which are by default a minimum length of 4 and 8 character for username and password respectively. Please carefully check your email if it includes a typo your account can never be activated. If the server is configured to use email confirmation this confirmation email will never be received.

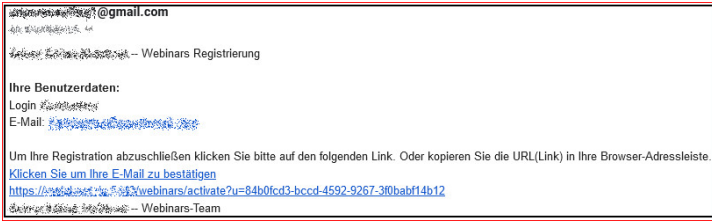
The Captcha text has to be entered. If it is impossible to decipher it use the refresh button  to get an other one.



The image shows a message box titled 'Registration abgeschlossen'. The message text is: 'Sie haben sich erfolgreich angemeldet. Wir haben eine E-Mail mit einem Verifizierungscode an Ihre E-Mail-Adresse geschickt. Bitte überprüfen Sie Ihren Posteingang.' There is an 'Ok' button at the bottom right.

When successful and on the server email confirmation is turned on, an email will be send to your email address. Click the link provided to complete registration. Please note the language of that email will always be the same as in your browser.



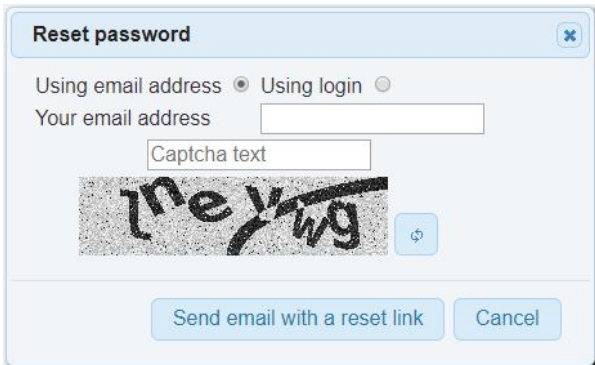



It is usual to provide two input boxes for password and email to reduce typos. If email is mandatory a user can be successfully identified by that and a username becomes superfluous.

If email confirmation is turned on and the email is not confirmed within a certain space of time the account should be purged to allow the user to re enter its personal information because here again a clash results if the user doesn't receive the email for confirmation and tries to re enter the username that will cause an error.

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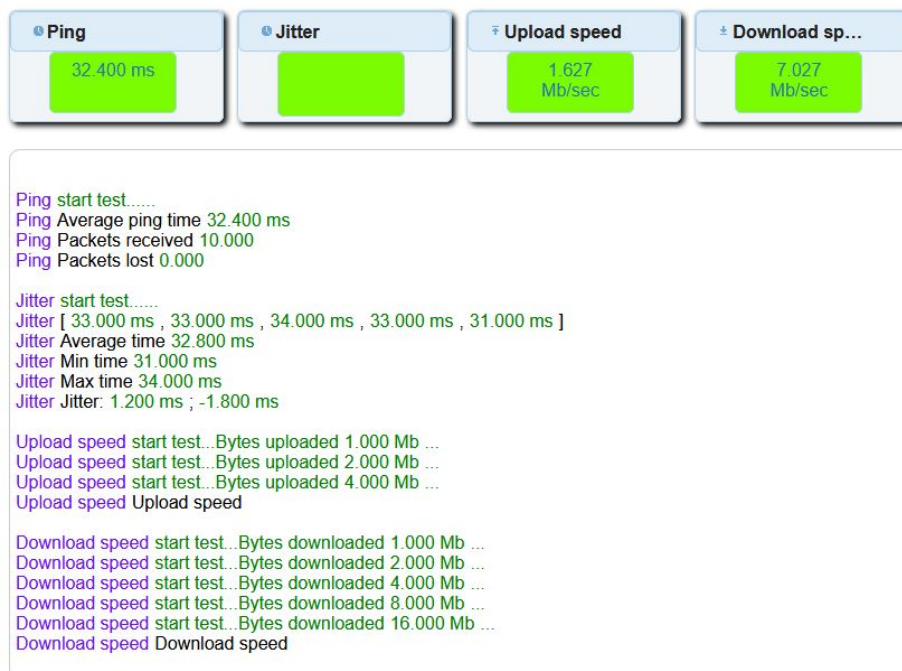
## Forgotten passwords



The reset password dialog will send an email that contains a link to reset the password. Two options are available input email address or login. The Captcha text has to be entered. If it is impossible to decipher it, use the refresh button  to get an other one.

## 1. Login

### Network testing



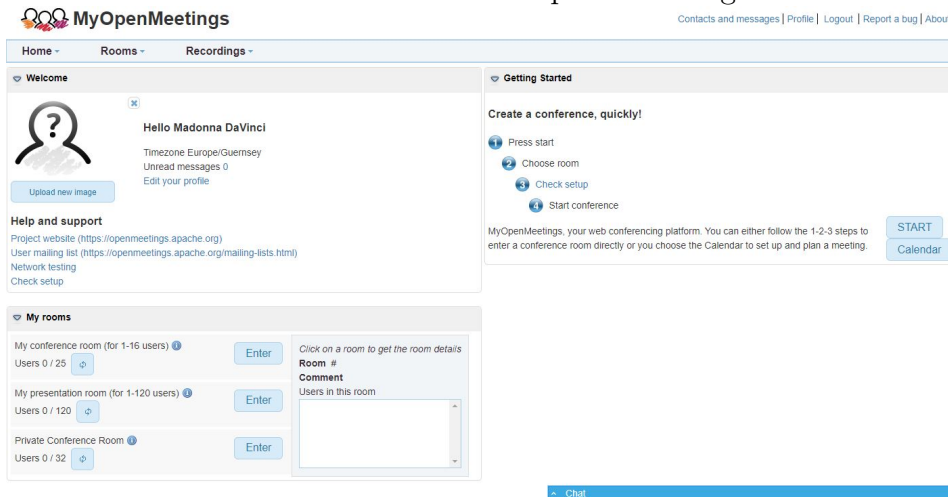
The figure shows a typical network test result. If you use a regular Internet connection upload speed will be much lower than download, which may become an issue if you upload a lot of stuff during the meeting. Therefore it is recommended to upload files in advance. If the conference takes place in the Intranet it doesn't matter so much.

Why the green Jitter field remains empty after the test though the test has been performed successfully. This looks like a bug and may cause unnecessary question, so I recommend to put some value in that box when the test was successful.

## 2. Menu Home

### 2.1. Dashboard

The dashboard is the main window that opens after login.



When logging in after the user language has been changed the "My room" widget still appears in the former language. Only after removing this widget from the dashboard and reinstalling it the language is actually changed. Although still the room names are mixed language.

The dashboard contains two menus and a variable number of widgets. The menu in the upper right corner allows instant access to various basic functions. In the lower right corner by clicking the blue bar a chat can be opened.

The upper right menu contains the following items.

**Contacts and messages** The build-in Email client

**Profile** The user profile section

Actually this link goes not exactly to the profile page but to the edit profile page which may not be the primary intention.

**Logout** It is recommended to logout after using this software

Is there an automatic logout after a period of inactivity. If not I would recommend it. If so I would like to mention it here.

**Report a bug** This is just a link to a website where a database of bugs is maintained. It takes a bit of knowledge though to understand the workings.

It would be easier for unexperienced users to just drop a line or send a message to developers. If unexperienced with this technique this website demands a lot of time to familiarize with the procedure.

**About** will display the current version and build.

## 2. Menu Home

The next menu on the left, just below the logo has 3 submenus (Home, Rooms, and Recordings) for common users and an additional Administration submenu for administrators. The first menu item in the Home submenu will always bring you back to this dashboard.

In this dashboard the following widget are displayed.

### Widgets

**Welcome** Basic user information and support

**My Rooms** Private rooms details

**Getting Started** Four step wizard

**Recent Rooms** Recently visited room details

**Admin Functions** Cleanup function is only accessible to administrators

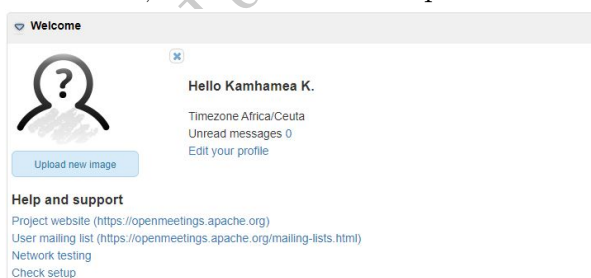
Capitalization in these widget titles is inconsequential. In "My rooms" also a capital R should be used.

My rooms

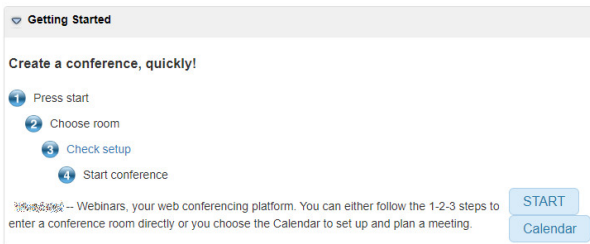
If all enabled a user sees four widgets: Welcome, My rooms, Getting Started, Recent Rooms. Each widget title bar contains a triangle on the left which by clicking minimizes the widget. On the right two icons allow to refresh the content of a widget or delete the widget.

If deleted the widget can be reinstalled in the widget customization window of the user profile (see below).

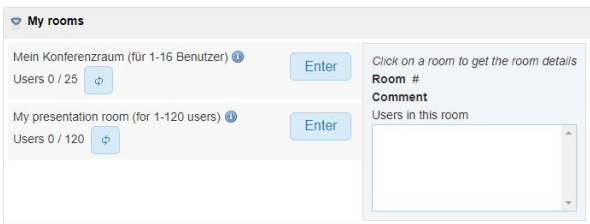
**Welcome** widget provides some useful links to upload or change the user image, to unread messages, to edit personal data of the profile, some help and support websites, network test, and check and setup of multimedia devices (microphone and webcam).



**Getting Started** gives a four step instruction to start a conference. This section also provides the start button—to start a meeting immediatly—and a calendar—to plan it in advance.



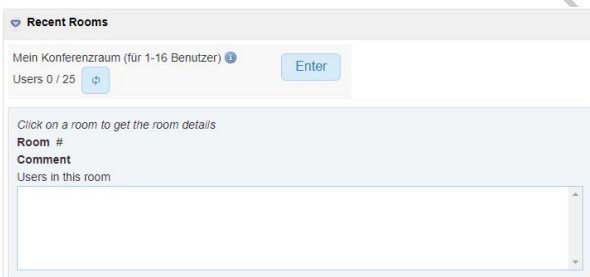
**My Rooms** lists private rooms. If a room is selected details including the guests in this room are displayed.



What s the difference of private and public rooms? How private rooms can be created? Who can be invited into a private room?

The room names are set by default so the languages mix is amazing.

**Recent Rooms** is a list of rooms recently entered. Also if selected room details are displayed.



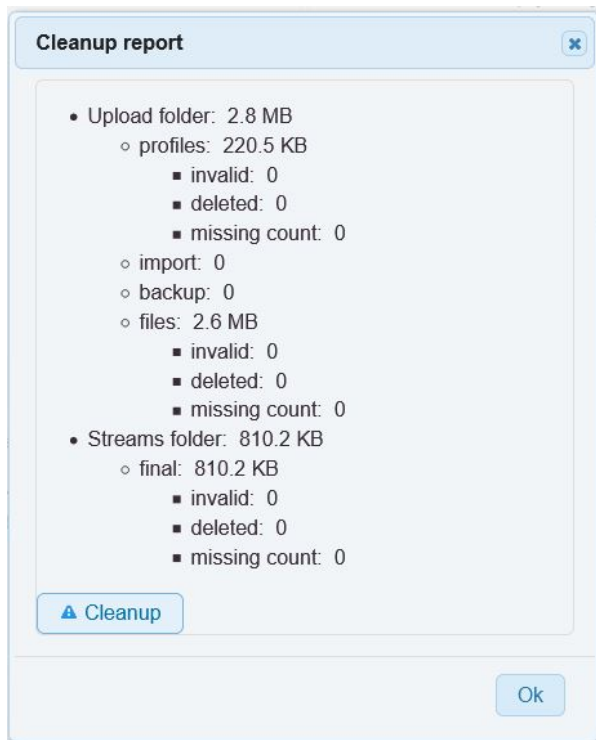
The administrator additionally sees an additional widget, Admin functions.

Please note again the inconsistency. The word functions should start with a capital letter and besides there is only one function and not functions.

**Admin Functions** holds a button "Show cleanup report", which when pressed displays a dialog with various memory information.



## 2. Menu Home



### Profile

The user profile subsection can be accessed from the dashboard by clicking the [Edit your profile](#) link in the **Welcome** widget or in the upper right menu as described above. The profile page offers the following tabs.

**My Profile** Read-only information about the user.

**Contacts and Messages** The build in email client.

**Edit Settings** Profile editing window.

**Search User** Looking for specific users.

**Invitations** Manage invitations

**Widget** Customize the dashboard widgets.

Please note again the inconsequential capitalization in this menu.

## My Profile

This tab shows some of the personal information. Data cannot be changed.

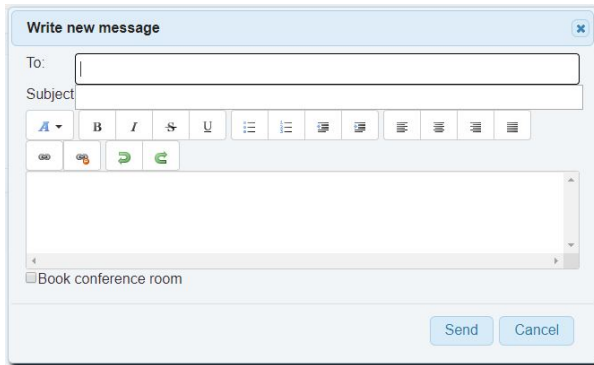
I'm unsure about the purpose of this tab because all the data and even more are available from the **Edit Settings** tab too. So this information is rather redundant.

## Contacts and Messages

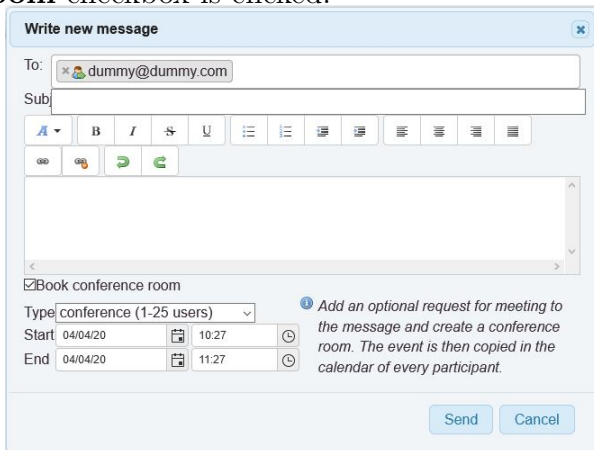
This tab provides a simple email client, so emails among members of a community can be managed from here.

This tab allows to send messages. Several text formatting options are available.

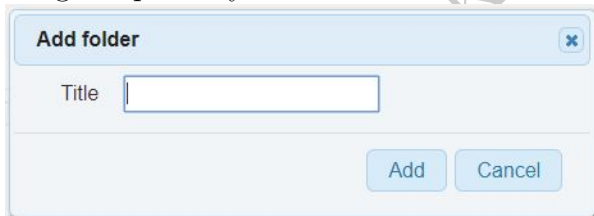
## 2. Menu Home



With an message it is possible to book a conference room if the **Book conference room** checkbox is clicked.



Also as with many email clients around, it is possible to create new folders to store messages separately.



This email client raises several security issues though.

- It does not include filters, so every user is exposed to spam
- Emails can be send to all users not only to established contacts and group members
- The address line exposes the full email address of a user
- This client can be abused to send spam as any email can be entered into the address line.

To solve these security issues would suggest the following restrictions

1. Messages can be send to users of the system only.
2. The email address is hidden and only the screen name shown instead.
3. Only to established contacts free text messages are allowed ll others receive preformed messages only such as : invitation or contact request.



## Edit Settings

This tab allows editing all the user information, upload a picture, change password. The community settings allow to set some communication channels. One may specify to whom contact data will be accessible. nobody, everybody or contacts only. Group affiliation cannot be changed this has to be done by the administrator.

As discussed at several places editing group membership would be a good idea.

It has to be specified what contacts are and how they are maintained. A better option would have been group members which is well defined and can be easily managed.

The fields offerings and interests may help to channel some advertising features among the members. This is an interesting feature that can be used when searching users to communicate or invite.

This tab also offers a privacy statement.

I wonder if this is actually used or just a stub. Because I haven't seen it working when testing the email client.

## Search User

This tab allows to search user in the system. Please note the empty list at startup. If you want to browse all users registered with the system just hit the search button

## 2. Menu Home

with all the input fields left empty. Otherwise you may want to narrow your search by putting text fragments into the input fields.

It would be nice if a message would inform the user that hitting the search button is necessary to show a list. Alternatively a list of all users can be displayed at startup

Each user row contains the screen name and username (login), time zone, offers, and searches. The last column provides some action buttons. The indicator left of the name shows whether a user is off-line (red) or online (green).

Displaying the username at this point is not only superfluous but may raise security issues. It can be omitted and space saved.

Of course which buttons are shown depends on the user.

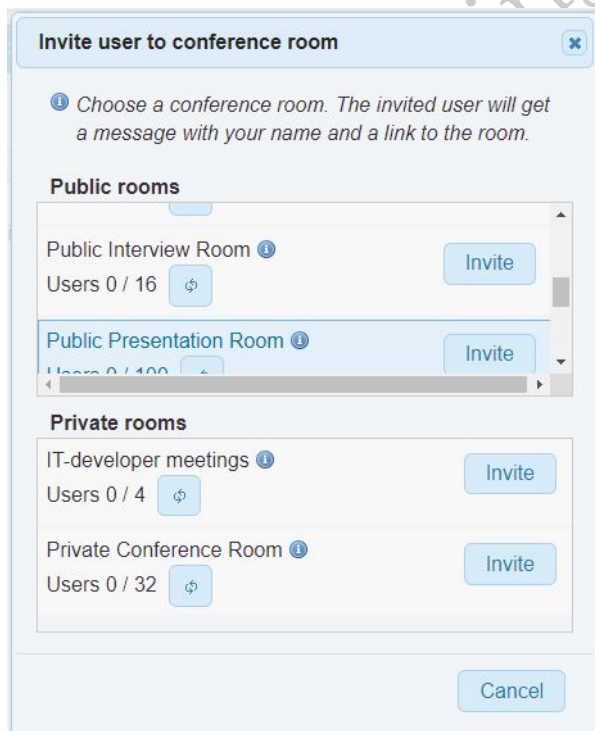
At the moment the only difference I can see is that the logged id user can see the own profile everything else makes no sense, but it makes no sense to see oneself in this list too. The profile can be checked elsewhere and everything else is already known of course, so the own record row can be omitted from the list.

I would suggest that users who share their group affiliation can message and invite each other. While user who don't share a group yet can invite into a group. Which is also more consistent compared to the inconsistencies of the contacts group discussed elsewhere.

- **+ Add to contacts.** Here a special group of contacts can be created.

A single group of contacts is not specific enough for those users who share a wide range of interests. It will be more useful to group these contacts. Also I didn't find a way to list contacts and to remove someone from the list. The concept of groups is more promising, so I suggest add to group or invite into group instead.

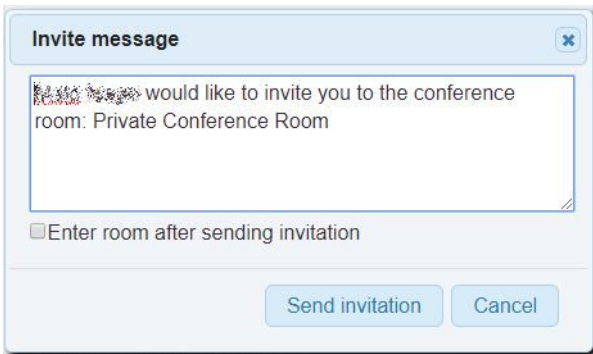
- **✉ Send private message.** This opens the same dialog to compose an email as in the **Contact and Messages**.
- **👤 Show user profile.** This shows the user profile data in a dialog.
- **🗨 Invite user to conference room.** Allows a user to invite to a room.



By that dialog a user can be invited to a specific conference.

If invited the next dialog indicates that a message is about to be send.

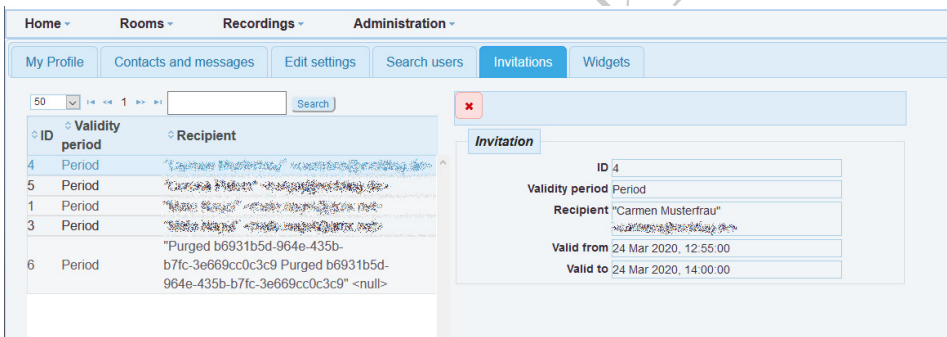
This function is buggy. 1. The name in this dialog is the receipt not the sender of the message. 2. the message never turns up anywhere, so it isn't send at all. probably.



Following the concept of groups as introduced above. It would be necessary to allow a search for groups, either in the same or a different tab.

## Invitations

This tab allows to browse and delete invitations



This list also shows user that are purged, which is almost meaningless information.

This list also shows invitations that have expired. A switch should be provided for upcoming and past events

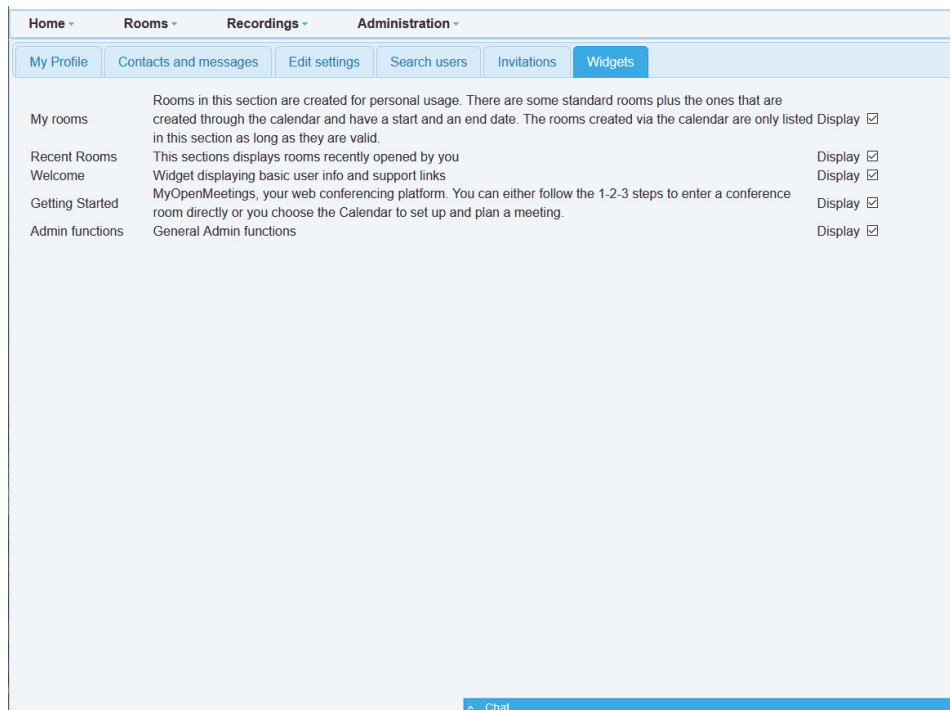
Instead of just deleting an invitation expired invitations are better stored in an archived, so a button to archive should be provided along with the delete button. This button is not necessary though if all expired invitations are archived automatically, which is what I would prefer.

If an invitation to an upcoming event is deleted the invited person should receive a disinvitation/cancelation message.

The table contains a column Validity period. What does that mean? In all systems that I tested only "Period" was in that column, which is quite redundant.

## 2. Menu Home

### Widget

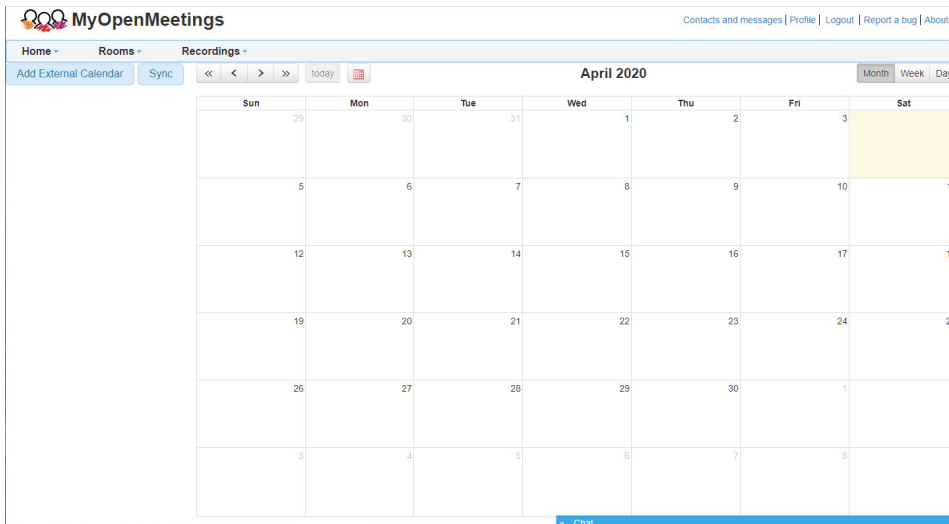


This tab allows to customize the dashboard. This option may become useful for experienced users who need their space to maintain all conference rooms and are no longer interested in getting started and support links.

Please note administrators get an additional widget option on this tab **Admin functions** which is not available to common users.

## 2.2. Calendar

The calendar page gives an overview of meetings scheduled on this system and allows to schedule meetings and to invite users.



The two buttons to the left allow to synchronize with an external calendar. By pressing **Add External Calendar** a connection can be configured.

By checking the Google Calendar checkbox the dialog adapts. If saved the calendar then can be synchronized by pressing the **Sync** button.

I don't know whether this feature actually works. I didn't test it.

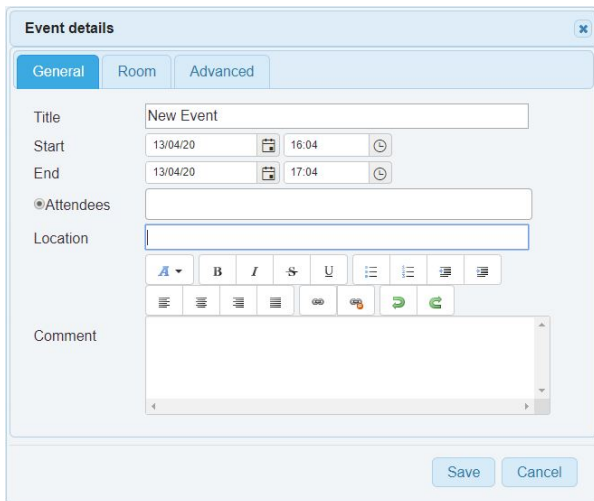
On top of the calendar panel are the navigation buttons.



A **today** button to jump back to the current day, and a calendar icon button. The view options can be changed by the three almost right buttons.

When clicking a particular date a dialog opens which would allow you to schedule a meeting.

## 2. Menu Home

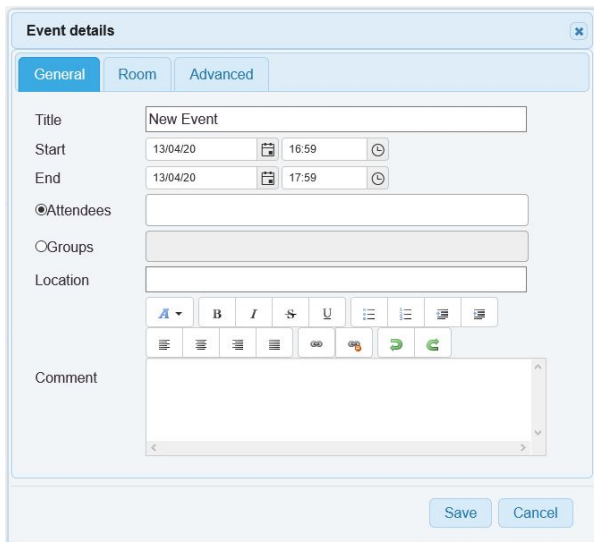


The screenshot shows the 'Event details' dialog box with the 'General' tab selected. The fields are as follows:

- Title: New Event
- Start: 13/04/20 16:04
- End: 13/04/20 17:04
- Attendees: (radio button selected)
- Location: (empty text field)
- Comment: (empty text area)

At the bottom, there are 'Save' and 'Cancel' buttons.

This dialog has three tabs: General, Room, and Advanced. The general tab is open by default. It looks a little bit different depending on your status as administrator or common user. If administrator you are able to invite whole groups while common users only can invite single users.



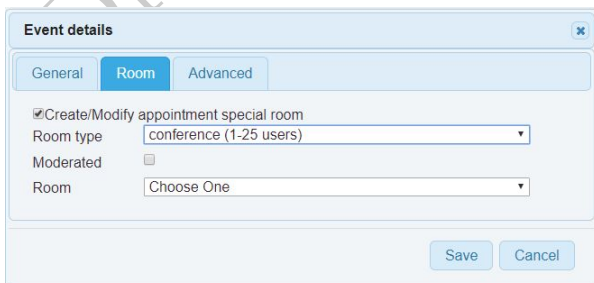
The screenshot shows the 'Event details' dialog box with the 'Room' tab selected. The fields are as follows:

- Title: New Event
- Start: 13/04/20 16:59
- End: 13/04/20 17:59
- Attendees: (radio button selected)
- OGroups: (disabled text field)
- Location: (empty text field)
- Comment: (empty text area)

At the bottom, there are 'Save' and 'Cancel' buttons.

Adjust the data to your needs and proceed to the next tab.

The location input field makes no sense to me as all meetings happen in virtual rooms and the input never pops up anywhere.



The screenshot shows the 'Event details' dialog box with the 'Room' tab selected. The fields are as follows:

- Create/Modify appointment special room
- Room type: conference (1-25 users)
- Moderated:
- Room: Choose One

At the bottom, there are 'Save' and 'Cancel' buttons.

In the Room tab you have virtually two options. You may either create a new one (this option is checked by default) or use an already existing room (uncheck this option

then).

If you decide to create a new room you may choose one from the three existing templates.

If you uncheck the box you may choose one of the existing rooms. Those include rooms created by default, when you first logged in or those created by the administrator.

The **Moderated** checkbox is enabled for newly created rooms only because with existing rooms this feature is already defined. Checking this box probably has the same consequences as in previous versions. The first user who enters the room will automatically become this room's moderator. The next users have to ask for moderator privileges.

I would suggest the user who invited will automatically become the moderator. If this is the case by default it has to be explained here.

In the **Advanced** tab you may set the notification type. *iCal* is chosen by default. Other options are *simple email* and *no notification* at all.

I have no idea what iCal means, but it has to be explained here.

## 2. Menu Home

Event details

General Room **Advanced**

Notification type: iCal email (dropdown menu open showing simple email)

Password protection: do not send notification

Password: iCal email

Calendar: (dropdown menu)

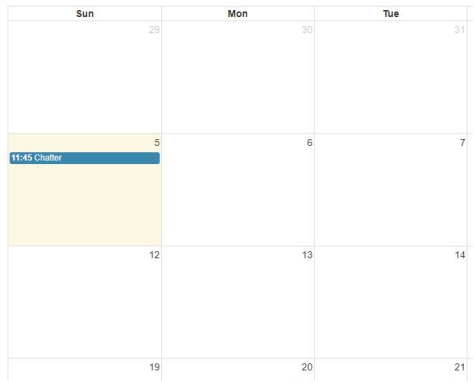
Save Cancel

Next, checking the password protection checkbox allows to give a password every user has to give before entering the room. Please note that only links but not the rooms are password protected. That is the link cannot be opened if password is lost but the room still can be entered of a user who has the privilege.

Room protection passwords seem more intuitive to me.

When saved invited user will see the scheduled meeting their calendar too.

It would be a good idea if the inviter/organizer of a meeting would see it in the calendar differently marked.



Also the meeting will pop up in the **My Rooms** widget of the invited user but not the inviter.

Is this a bur or intentionally left that way? I have no idea why.

My rooms

My conference room (for 1-16 users) Enter

My presentation room (for 1-120 users) Enter

Chatter Enter

Click on a room to get the room details

Room Chatter #25

Comment

Users in this room

When selected the box right to it will show the details.

Strange enough the comment and the location will not show up. Just the room title and the number. The latter is of no use to common users.



# 3. Menu Rooms

This menu manages rooms.

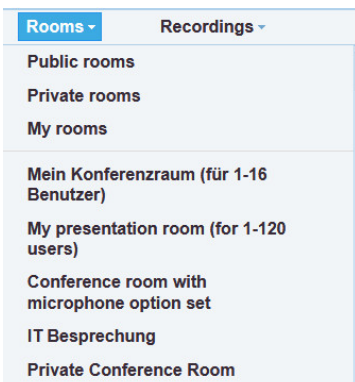
Instead of just room listings I would also expect menu items to create and modify rooms.

By default the system creates a bunch of rooms for every new user, which for most users is not necessary and makes maintenance cumbersome. There should have been a configuration option which rooms have to be created for a newly registered user.

If you hover this menu for the first time only three items are visible. Those include *Public rooms*, *Private Rooms*, and *My Rooms*. Whenever you click one of these three menu items you will get a list of rooms as explained below.



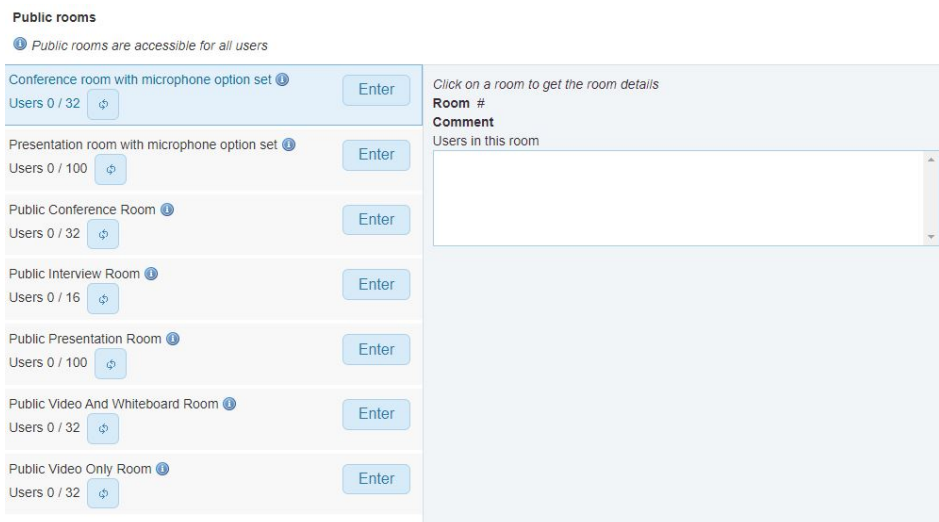
If you already have entered a room after a separator a list of recently visited rooms will appear. One clicking one of these you will immediately enter this room.



## 3.1. Public Rooms

Public rooms can always be entered they are created by default when the system was installed. Webadministrators can create new rooms and change existing ones.

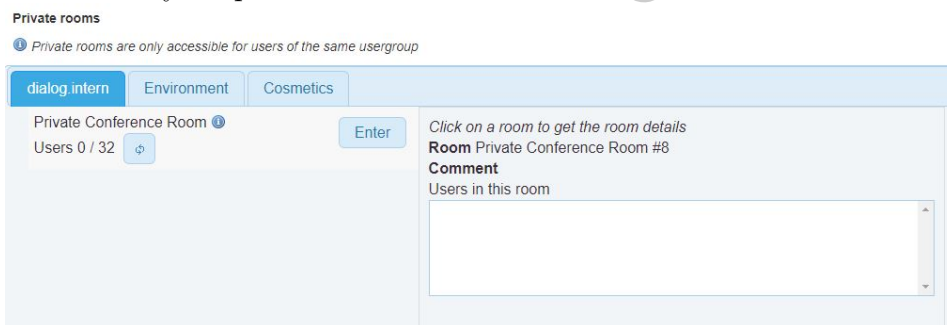
### 3. Menu Rooms



These rooms can be entered without permission

### 3.2. Private Rooms

Private rooms are exclusively managed by you. While everyone can enter a public room. Private rooms can only be entered following an invitation. So you may want to invite someone into your private room to discuss undisturbed.



Please note a webadministrator can always change your private rooms as well.

### 3.3. My Rooms

In this section two private rooms are displayed by default. Additionally, all rooms you are invited too will be also listed here.



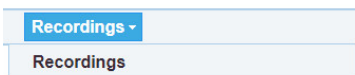
It would be of great help if the invited-to rooms would be colored differently. And if the room you invited to of course too.

Draft - working copy only

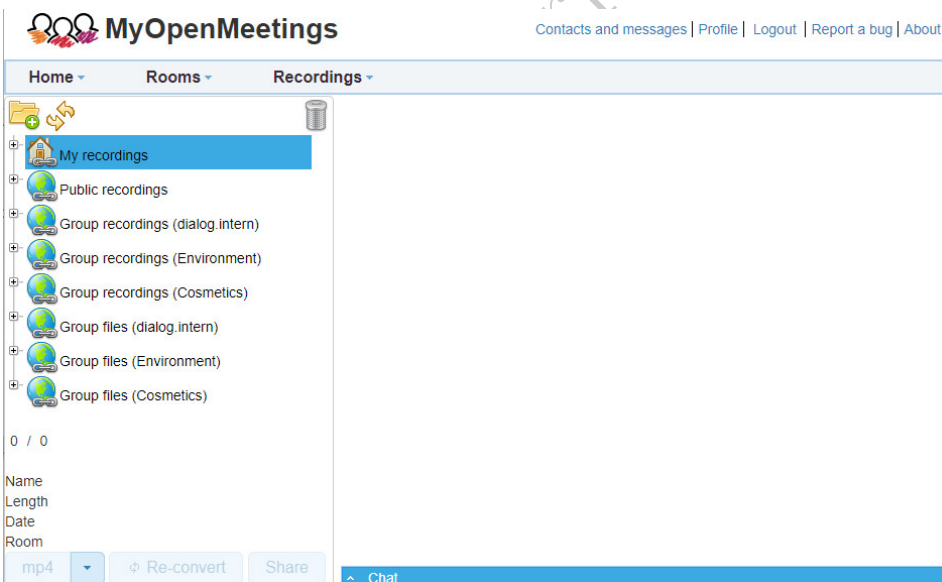
*Draft - working copy only*

## 4. Menu Recordings

The recordings menu contains just one item.

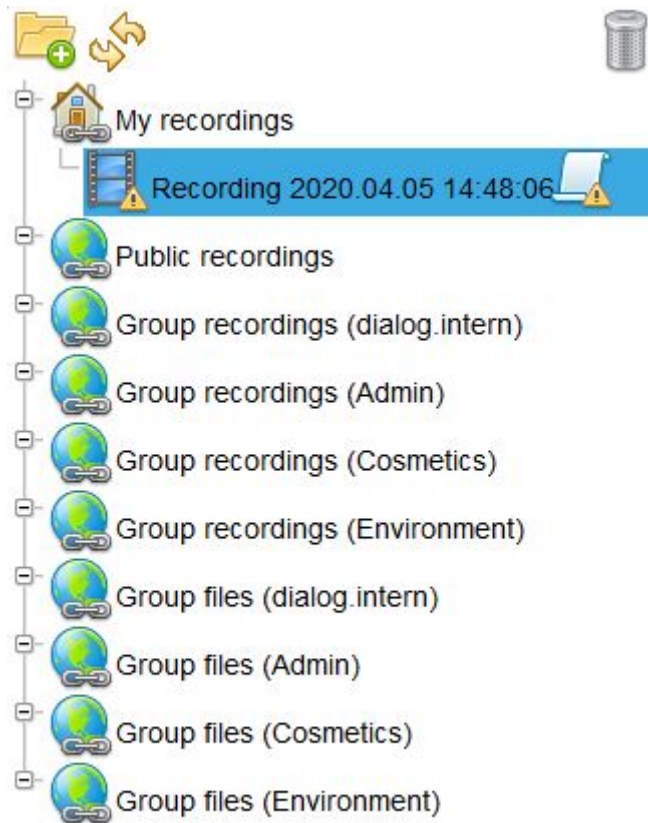


Which when clicked shows an explorer like menu structure with all items empty at startup. Folders will be filled with recordings during a session.

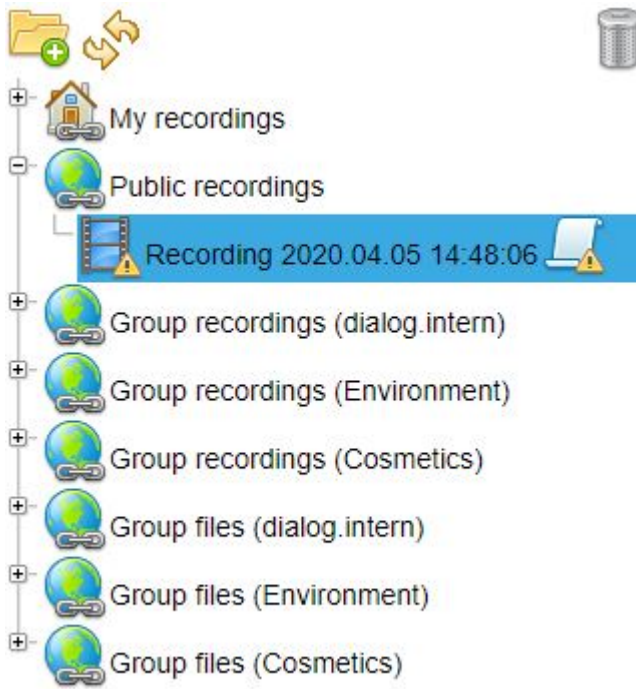


If the moderator records during a session this recording will pop up in his folder.

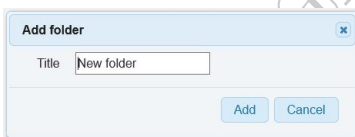
#### 4. Menu Recordings



The file being moved to a public folder by drag and drop will be available to a group or all users then.

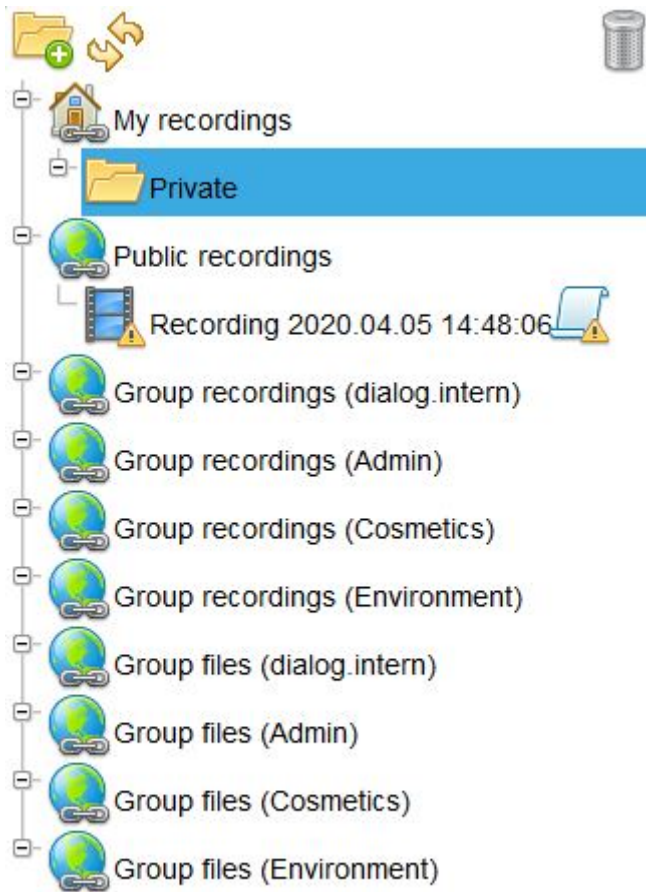


New folder can be created by clicking the icon in the recordings folder panel toolbar.



The new folder *Private* then appears below the my recordings folder.

#### 4. Menu Recordings



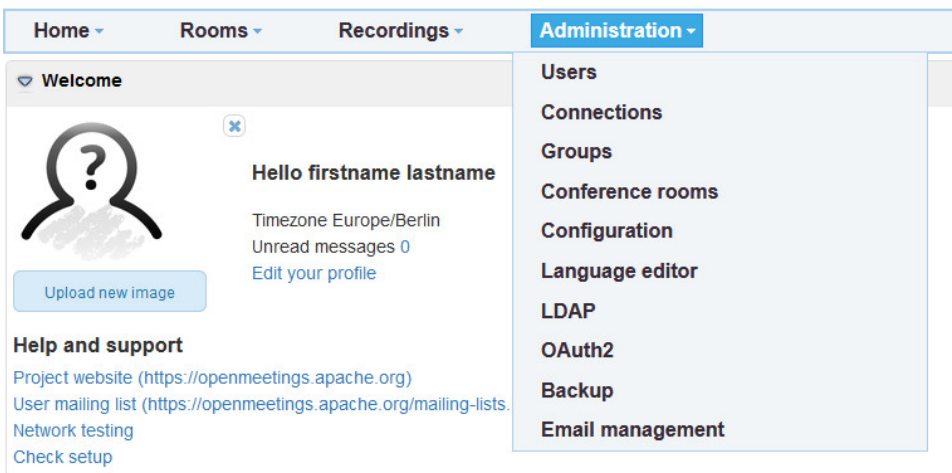
Here is probably a problem with recordings with the Firefox browser as all these recordings show an exclamation mark and playback of these recordings is impossible.



# 5. Menu Administration

This chapter is about the function listed in the administration menu and therefore mostly answers questions concerning the administration of the web interface. Questions concerning system administration are rather tackled in the **System Administrator** part of the manual.

Actually when studying administration the role of an administrator is twofold. 1. There are administrative tasks the affect the whole system such as configuring the email system, but 2. the administrator has tasks to configure rooms that is rather in a moderator's responsibility such as uploading files. Therefor an administration hierarchy is required System Administrator and Room (conference) Administrator

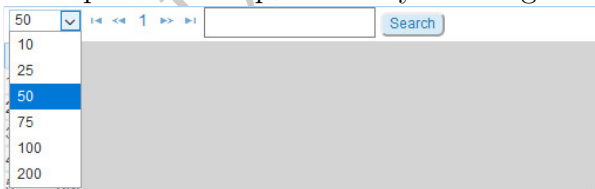


and the Admin function section.



Each administration page consists of two panels. On the left panel a list is displayed while the right panel shows details to the item selected in the list. Often the right panel also allows editing some of the properties. Please keep in mind that those changes are applied only if the save icon in the toolbar was clicked.

On top of the left panel always a navigation toolbar is displayed.

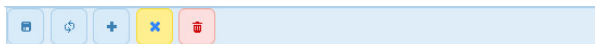



- The dropdown listbox allows to chose the number of raws displayed in the table below.
- The next 4 items in the navigation control include

## 5. Menu Administration

- fist page
  - previous page
  - current page number
  - next page
  - last page
- Finally a search input is offered

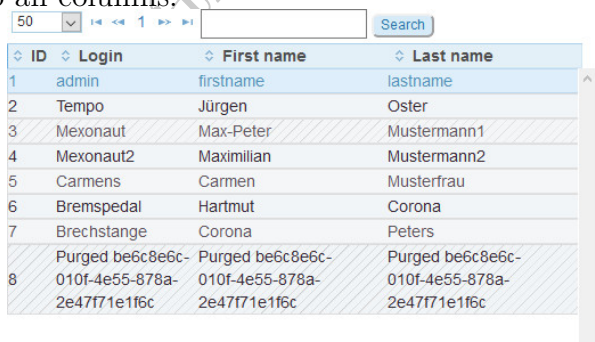
On top of the right panel always an edit toolbar appears that might change dependent on the content.



-  Save
-  Refresh
-  New record
-  Restore
-  Delete
-  Purge

### 5.1. User Administration

On the left panel a list of users can be browsed. The columns are sorted by id by default, but you can change sorting by clicking the up/down icon next to the column name. The tool bar above the column headers allows to select the number of user per page, navigate through the pages, and search the user database. This search ignores case and applies to all columns.



The screenshot shows a toolbar with a dropdown menu set to '50', navigation arrows, and a search input field with a 'Search' button. Below the toolbar is a table with four columns: ID, Login, First name, and Last name. The table contains 8 rows of data, with rows 3 and 8 shaded to indicate they are deleted or purged.

ID	Login	First name	Last name
1	admin	firstname	lastname
2	Tempo	Jürgen	Oster
3	Mexonaut	Max-Peter	Mustermann1
4	Mexonaut2	Maximilian	Mustermann2
5	Carmens	Carmen	Musterfrau
6	Bremspedal	Hartmut	Corona
7	Brechstange	Corona	Peters
8	Purged be6c8e6c-010f-4e55-878a-2e47f71e1f6c	Purged be6c8e6c-010f-4e55-878a-2e47f71e1f6c	Purged be6c8e6c-010f-4e55-878a-2e47f71e1f6c

The list on this picture show two users that are no longer active. While user with id 3 is deleted it can get activated again by the administrator and while a deleted user in

that stage exists nobody else can use the username or email of that user. This is only possible when purged (user 8). A purged user cannot be activated again. The record though remains in the system.

In order to improve clarity of the user list purged users should be hidden by default the more as they also take a lot of space and is not editable any more, and deleted users as well should be made hidden by a switch.

The right panel displays the details of a user selected on the left. Most of the fields are self explanatory.

The screenshot shows a web interface for user administration. At the top, there is a toolbar with icons for save, refresh, add, delete, and purge. Below the toolbar is a 'User details' panel for a user named 'admin'. The panel contains various input fields and dropdown menus for user information, including login, password, email, title, first name, last name, display name, timezone, language, phone, birthday, street, post code, town, country, address, usergroup, and type. Below these fields, there is a section for 'Owner ID' with 'Inserted' and 'Updated' timestamps. A note indicates a 'Timezone message' checkbox. The 'Rights' section shows a list of permissions: Soap, Admin, Login, Room, and Dashboard. Below the 'User details' panel is a 'Community settings' panel with radio buttons for 'Show contact data to everybody', 'Show contact data to contacts only', and 'Show contact data to nobody'. There are also text areas for 'My offerings' and 'My interests'.

The toolbar of an active user provides the following functions.

**Save** This button has to be pressed to write the edited data to the database.

**Refresh** Reloads the data from the database.

**New record** Displays an empty record which when saved adds a new user to the database.

**Delete record** The record is marked as deleted, so the user cannot log in any more but the administrator can activate the user again. The username cannot be used.

## 5. Menu Administration

**Purge** The record is removed from the system and cannot be activated again. The username is free to be reused again.

As purging is final and cannot be reversed. I strongly suggest a two step procedure, so only deleted users can be purged.

Purging a record is only possible if a dummy email is entered. Testing for a valid email field before purging makes no sense at all.

**The toolbar of a deleted user** does not contain the delete and save function any more but a restore function instead. When restored the toolbar changes to normal and the record can be edited again.

**Refresh** Reloads the data from the database.

**New record** Displays an empty record which when saved adds a new user to the database.

**Restore** Activates the record, but as it contains dummy data, of course, it has to be edited before it can be used again.

**Purge** The record is removed from the system and cannot be activated again. The username is free to be reused again.

**The toolbar of a purged record** shows dummy data to prevent duplicates in the system that may cause dysfunction.

These dummy data may be useful for the system to operate properly but are useless, confusing and spacious.

**Refresh** Reloads the data from the database.

**New record** Displays an empty record which when saved adds a new user to the database.

**Restore** Activates the record, but as it contains dummy data, of course, it has to be edited before it can be used again.

**Purge** The record is removed from the system and cannot be activated again. The username is free to be reused again.

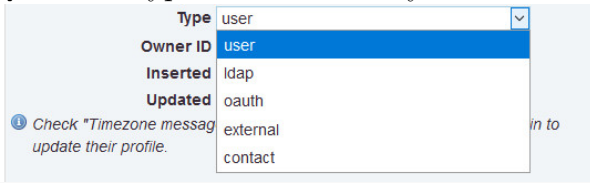
The toolbar of a purged record still contains refresh and purge which makes no sense any more.

If a purged record is re-introduced into the system, does this procedure reset all the personal information in the system connected with the previous user of the same id. This has to be tested carefully.

Most of the fields on the right panel are self explanatory. Some of them however need further clarification.

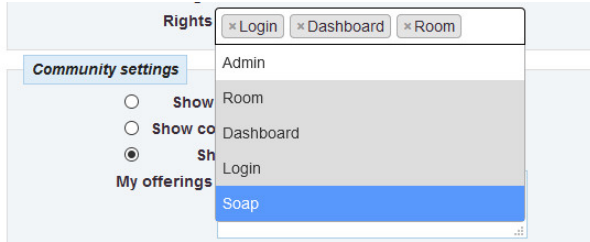
**Usergroup** This field contains a list of groups that can be generated and modified by the administrator (see below the section groups).

**Type** The type is set to user by default.



Where information about the other user types can be found?

**Right** The rights of a user can be chosen from a list.

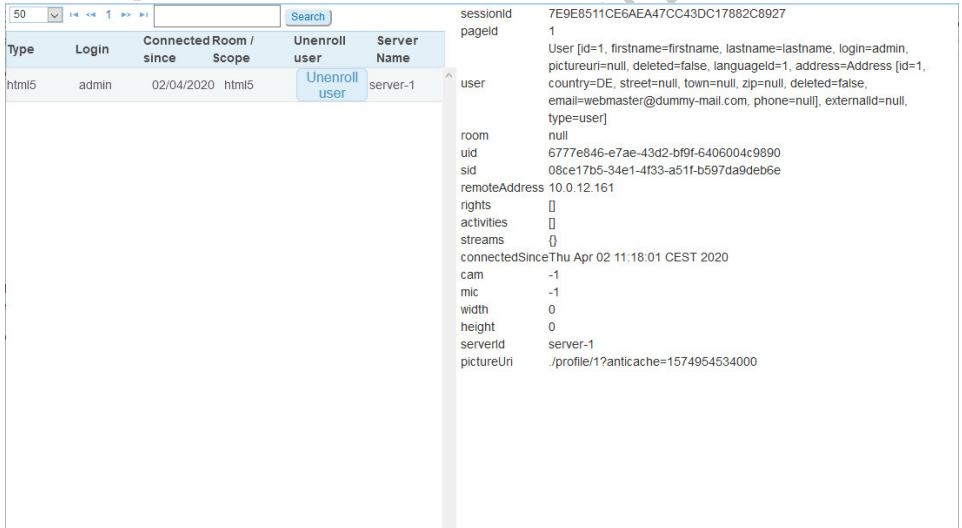


Unfortunately save the admin, nothing is known about these rights.

SIP mentioned in the type 2 Manual is no longer available. What is it anyway?

## 5.2. Connections Administration

Here an administrator can see all the users connected to the system, review the details of the connection, and disconnect. A user ejected from the system is still able to reconnect. In order to prevent reconnection an administrator has to delete the user first.



Again the screen

shows two panels in the right panel the connections are listed. The navigation bar is virtually the same and with the user administration. The column headers are different though and not all of them self explanatory.

**Type** probably describes the user client's capabilities. In this case the browser is capable to handle HTML5.

## 5. Menu Administration

**Login** Login name of the user

**Connected since** Start of the connection

The time as shown in the previous version/manual would be more important here than just the date.

**Room/scope** The room which the user is connected to, and if no room is chosen just the type is displayed.

The administrator never can show the room as when in a room the Administration menu is not available. It would be a good idea to make the Administration menu at least partially available to administrators watching a presentation in some of the rooms.

**Unenroll user** This column contains a button which when pressed disconnects the user.

**Server Name** This column makes no sense to me.

What is that content useful for? To my knowledge only one server can run with the system. If not where and how additional servers can be installed and configured?

The CSS has to be improved: some more space left of the table to align it with the toolbar. Also the slider should be aligned with the table header. Also it would be fine if sorting options as with the user table would be available, and the left panel re-sizable.

The right panel displays details of the connection highlighted on the left panel.

**sessionId** self explanatory

**pageId** What does a page mean in this system?

**user** A dictionary with all the user information entered by the user

**room** rooms used by the user

**uid** Where this information is generated and what it is used for?

**sid** Where this information is generated and what it is used for?

**remoteAddress** IP address used by the user

**rights** Why this list is empty? An administrator has all rights I suppose.

**activities** What does activities mean?

**streams** Which streams are listed and what format is used?

**connectedSince** Contains date, time, and timezone information

**cam** if webcam is on or off

**mic** if microphone is on or off

**width** Webcam size

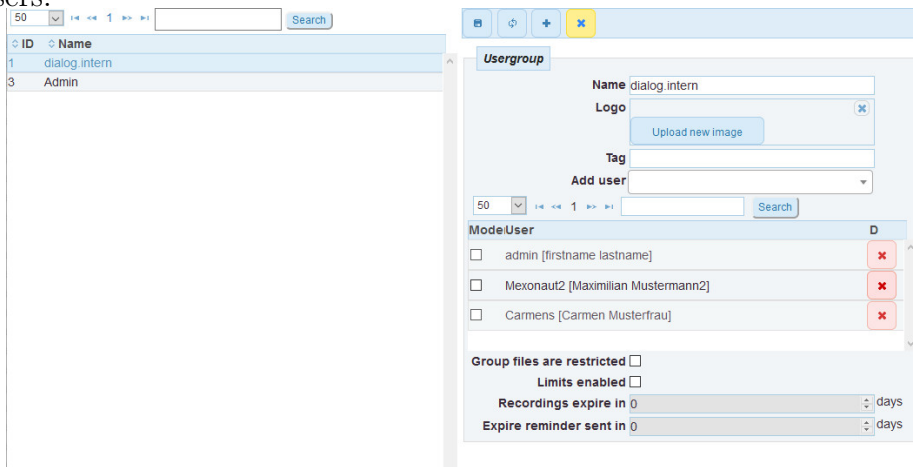
**height** Webcam size

**serverId** Same as on the left panel

**pictureUri** The picture stored in the system

## 5.3. Groups Administration

This section allows to browse existing groups, edit group properties, and add or remove users.



The left panel lists the groups defined on this server. The right panel displays the details and allows editing of a selected group. When the save icon is pressed data are stored in the database and the table on the left panel is refreshed.

**Name** Group name

**Logo** A picture serving as a group logo can be uploaded.

Where is this logo displayed in the system.

This manual and a help text attached to this input should explain usage and preferred size.

**Tag** Tag characterizing this group can be added.

The tag field has to be explained in more detail. Is there tag database, so that tags known to the community can be used. Tags should also appear in the table at the left and become searchable.

**Add user** In this dropdown list users can be chosen.

The dropdown field to add user seems to be inconvenient if a lot of users exist on the system. so a search dialog would be more appropriate.

**Mode|User** This control consists of the usual navigation bar that controls an adjacent list box where users can be checked and deleted.

The list box that shows the users of a group displays only three users at a time but may contain much more, so it would be a good idea if this dialog would be resizable

The delete icon is self explanatory, but what is the meaning of the checkbox left to the user name?

**Group files are restricted** This field can be checked.

... but at least this manual has to explain what group files are and what kind of restrictions are employed to these files.

**Limits enabled** This field also can be checked.

... but again at least this manual has to explain what limits ne has to keep in mind.

## 5. Menu Administration

**Recordings expire in** A number of days can be set.

Which recordings are meant by that. The recordings of a whole session or the recordings made by a user of the own desktop.

At least this manual has to explain what the default value '0' means. Infinity?

**Expire reminder sent in** A number of days can be set.

Instead of sending a reminder in a couple of days it would be more useful to send a reminder a couple of days before expiration. And again the meaning of the default value has to be explained.

The former manual mentioned that a user will be asked which group he wants to join after having logged in. Now, a user when logging in is no longer asked which group connect to. Does that mean the connection is made to all groups?

The other group properties have to be explained too in more detail. It is in particular necessary to mention purpose and how to use it.

## 5.4. Conference Rooms Administration

This section is to define conference rooms that can be attended by users of a particular group.

### Left pane

The left pane lists all existing rooms.

ID	Name	Public
1	Public Interview Room	true
2	Public Conference Room	true
3	Public Video Only Room	true
4	Public Video And Whiteboard Room	true
5	Public Presentation Room	true
6	Presentation room with microphone option set	true
7	Conference room with microphone option set	true
8	Private Conference Room	false
9	Mein Konferenzraum (für 1-16 Benutzer)	false
10	My presentation room (for 1-120 users)	false
11	Mein Konferenzraum (für 1-16 Benutzer)	false
12	My presentation room (for 1-120 users)	false
13	My conference room (for 1-16 users)	false
14	My presentation room (for 1-120 users)	false
16	My conference room (for 1-16 users)	false
17	My presentation room (for 1-120 users)	false
18	IT Besprechung	false
19	My conference room (for 1-16 users)	false
20	My presentation room (for 1-120 users)	false

Beside of grouping public and private rooms other groupings should be offered user and user group, ie. an additional column.

When a room is clicked in this list, the right panel lists room properties in several groups.

### Conference rooms

The title of this group "Conference rooms" is misleading. I suggest "attributes", "characters", or "traits" or simply "title".



The screenshot shows a form titled 'Conference rooms'. It contains the following elements:
 

- Name:** A text input field.
- Participants:** A dropdown menu currently showing '4'.
- Type:** A dropdown menu currently showing 'conference (1-25 users)'.
- Comment:** A large text area for entering notes.
- Appointment room:** A checkbox that is currently unchecked.

**Name** Name of the room

**Participants** The number of participants can be chosen from a drop down list.

**Type** The type of a room can be chosen from a drop down list.

It is not logical that here again is the range of number of participants can be determined. You can choose 1000 in the input babove and limit the size to 1-25 participants here.

**Conference room** is a room where everyone shares his camera and microphone, has access to the whiteboard and can manage files. The session recording records the whole screen.

**Presentation** is a room in which users must ask permission to share their camera and where they do not have access to files. The session recording records the whole screen.

**Interview room** is a room where only two users can share their video and audio (there may be more than two users in the audience and the moderator will then enable or disable the cameras and microphones) and in which there is no whiteboard. The recording session only records video and audio.

**Comment** idem

**Appointment room** A checkbox can be selected.

It is not clear what this means.

In the Version 2 manual a temporary room is mentioned this is not available any more, right?

## Groups

The screenshot shows a form titled 'Groups'. It contains the following elements:
 

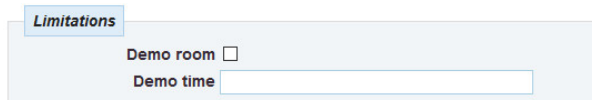
- Public:** A checkbox that is currently unchecked.
- Information:** An information icon (i) followed by the text: 'If you add an usergroup to the room only users of that usergroup have access to it'.
- Groups:** A text input field for entering group names.

**Public** A checkbox can be selected.

It is not clear what this actually means.

**Groups** User groups can be entered here and only members of these groups can enter the room.

## Limitations



**Limitations**

Demo room

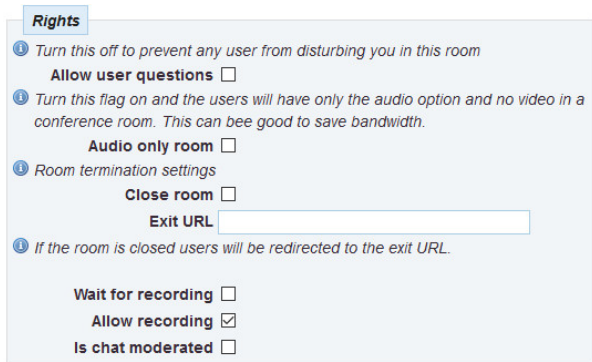
Demo time

**Demo room** A checkbox can be selected.

**Demo time** User groups can be entered here and only members of these groups can enter the room.

This section is new in OM5 and its importance is unclear.

## Rights



**Rights**

*Turn this off to prevent any user from disturbing you in this room*

**Allow user questions**

*Turn this flag on and the users will have only the audio option and no video in a conference room. This can be good to save bandwidth.*

**Audio only room**

*Room termination settings*

**Close room**

**Exit URL**

*If the room is closed users will be redirected to the exit URL.*

**Wait for recording**

**Allow recording**

**Is chat moderated**

**Allow user questions** A checkbox can be selected to allow users to ask questions.

**Audio only room** A checkbox can be selected to stream audio only. This can be useful with limited bandwidth.

**Close room** A checkbox can be selected to close the room and prevent more users from entering. This can be useful to limit the number of listeners when bandwidth is an issue and to keep some secrecy.

**Exit URL** When closing a room new users that try to enter the room will be redirected to this URL where an information about the reason may be published.

**Wait for recording** A checkbox can be selected.

the importance of that option has to be explained. What can be recorded the presentation or some desktop window.

**Allow recording** A checkbox can be selected to allow recording.

However it is unclear what is recorded and by whom.

**Is chat moderated** A checkbox can be selected to allow chat moderation.

It is necessary to explain how chat moderation works and who is entitled to moderate. Is it the same people that moderate the room?

## Layout options

**Demo time** User groups can be entered here and only members of these groups can enter the room.

**TopBar** description needed

**Chat** description needed

**Activities** description needed

**Files** description needed

**ActionMenu** description needed

**PollMenu** description needed

**ScreenSharing** description needed

**Whiteboard** description needed

**MicrophoneStatus** description needed

**Usercount** At the user tab a figure indicates the number of users in this room. If one decides to to hide this number select this option.

**Chat panel opened by default** A checkbox can be selected to show the chat when entering the room.

**Files panel opened by default** What is meant by file panel?

## Files

This section allows to prepare files for presentation in this room.

## 5. Menu Administration

**Files** Files can be chosen here.

Where are the files chosen from that will be displayed here? Where they have to be uploaded?

Files   
board No results found

**Whiteboard** Choose the whiteboard this file will be displayed on.

**Add+** By pressing this button the file will be added to the list

### Users in this room

**Users in this room**

ID	Login	D
----	-------	---

This section just displays the users currently in his room and allows to disconnect.

### Default moderators

**Default moderators**

*If the room is moderated, any users with a moderator or administrator level access are automatically set to moderator when they enter the room*

**Moderated**

**Default moderators**

SuperID	Name	Email	D
---------	------	-------	---

This section allows to determine the moderator status of a room.

**Allow user questions** A checkbox can be selected to allow moderation. If the room is moderated, any users with a moderator or administrator privilege hat will enter is automatically set to moderator.

**Default moderators** Default moderators can be chosen from a dropdown list.

Why all users are listed here? It should be limited to users in the allowed groups. There may be defined a special group of room administrators that should always be allowed to moderate any event.

The listbox shows the moderators assigned to this room and allowed to remove them individually.

What means SuperID in this table header?

## SIP-Settings

The input set fields of this group are disabled and read-only. When a session is going on the values are displayed here for debug purposes.

**SIP number** disabled

**PIN** disabled

**Owner ID** disabled

**Enable SIP transport in the room** A checkbox can be selected to allow SIP transport.

The advantages of SIP in connection with OpenMeetings is poorly explained.

## 5.5. Configuration

ID	Key	Value
1	crypt.class.name	org.apache.openmeetings.util.crypt.SCryptImplementation
2	allow.frontend.register	true
3	allow.soap.register	true
4	allow.oauth.register	true
5	default.group.id	
6	mail.smtp.server	
7	mail.smtp.port	
8	mail.smtp.system.email	
9	mail.smtp.user	
10	mail.smtp.pass	
11	mail.smtp.starttls.enable	
12	mail.smtp.connection.time	

**Configuration**

Type: STRING

Key: application.name

Value: MyOpenMeetings

Last update: 2 Apr 2020, 19:27:21

Updated by: admin

Comment: Name of the Browser Title window

On the right panel a list of parameter is shown which when selected are displayed on the right panel.

**Type** The way a value has to be interpreted: STRING, NUMBER, BOOL, HOTKEY.

**Key** A unique name to identify the parameter.

## 5. Menu Administration

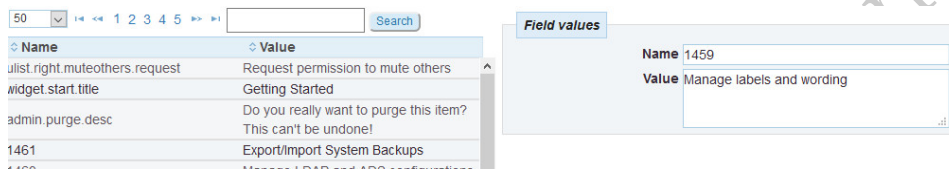
**Value** The string value that is stored in the database.

**Last update** A read-only field of date and time.

**Updated by** The administrator that made the change

**Comment** Drop a note here if necessary

## 5.6. Language editor

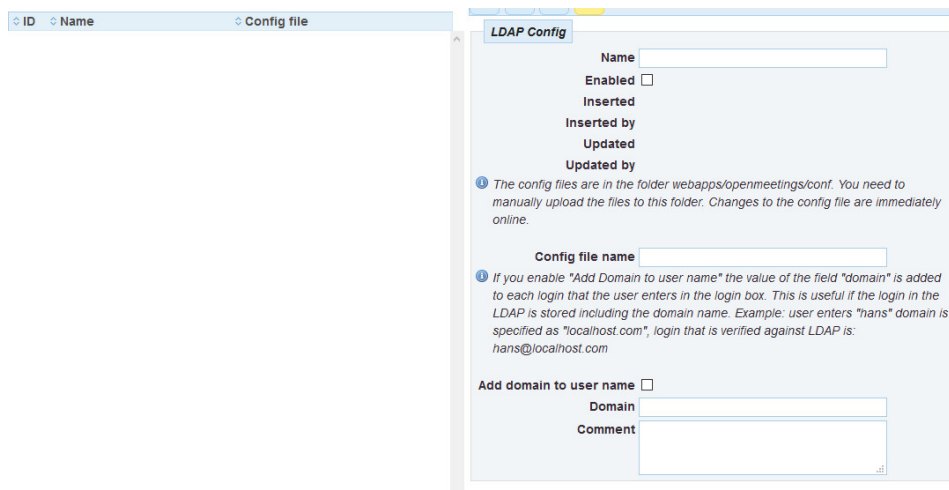


This section comes with a new toolbar



Show on the right panel two languages simultaneously, so translation is easier when comparing to other languages than names that are often meaningless.

## 5.7. LDAP



This section is new in OM5 and its importance is unclear. In order to write this section of the manual properly I need some more information about LDAP integration into OpenMeetings

## 5.8. OAuth2

**OAuth2 config**

Enabled

Name: Facebook

Icon URL: https://www.facebook.com/images/fb\_icon\_32

client\_id: <put your client\_id>

client\_secret: <put your client\_secret>

Redirect uri: http://localhost:5080/openmeetings/oauth3

Request key URL: https://www.facebook.com/v4.0/dialog/oauth?

Request token method: POST

Request token URL: https://graph.facebook.com/v4.0/oauth/acces

Request token attributes: client\_id=\${client\_id}&redirect\_uri=\${redirect

Request info method: GET

Request info URL: https://graph.facebook.com/me?access\_tok

**User mapping**

OM User attribute:

OAuth User attribute:

+ Add

OM User attribute	OAuth User attribute	D
login	id	<input type="checkbox"/>
address email	email	<input type="checkbox"/>
firstname	first_name	<input type="checkbox"/>
lastname	last_name	<input type="checkbox"/>

Here social media login can be configured.

Here social me-

Although probably everything is properly configured by default it doesn't work.

## 5.9. Backup

**System backup**

Backup the system. The backup includes all user generated data. The configuration is not included as well as the language labels. Because those values are imported with the system installer. To update your system, export your old system (1) re-install into a new database the new package (2) and import the backup file again (3). The backup should be imported before generating data in the newly installed system.

Include uploaded files

and recordings in backup

System backup System import

Max upload size 100,00MB

To save time and internet traffic you can use command line admin to backup/restore/upgrade:

1. go to OM install dir (for ex. /opt/om)
2. stop OM (for ex. ./bin/shutdown.sh)
3. ./admin.sh -b -file ~/today\_om\_backup.zip (create backup of current OM)
4. download archive with new OM
5. mv /opt/om /opt/om.bak (move working version of OM just in case :))
6. extract downloaded OM to the /opt/om
7. ./admin.sh -i -file ~/today\_om\_backup.zip (or './admin.sh -i -file ~/today\_om\_backup.zip --db-type mysql --db-user om\_user --db-pass om\_user\_pass' in case of you are using non-default DB)
8. start OM

The system can be backed up by and imported which is a great way for maintenance.

Two buttons allow to download (System backup) o upload (System import) all the data. Also a CMI backup is explained in this page which is the recommended way if the amount of data exceeds 100MB.

## 5.10. Email management

The screenshot displays an email management interface. On the left, a table lists messages with columns for ID, Status, and Subject. The status column uses color coding: red for 'Error' and light blue for 'Done'. The right pane shows the details of a selected message, including its status, recipients, subject, and body text. A 'Reset Status' button is visible at the bottom right of the details pane.

ID	Status	Subject
1	Error	...
2	Error	...
3	Error	...
4	Error	...
5	Error	...
6	Error	...
7	Error	...
8	Error	...
9	Error	...
10	Error	...
11	Error	...
12	Error	...
13	Done	...
14	Done	...
15	Done	...
16	Done	...
19	Done	...
17	Done	...
20	Done	...
23	Done	...
22	Done	...
24	Done	...
26	Done	...
25	Done	...

The software works as an email client. All activity of that client is logged in the table on the left. Errors marked in red. Selecting an entry on the left pane allows to read the details on the right.

in case of error a number of Java classes is listed that exceed the space, so I would suggest to abbreviate that information and to enable a text download of the whole message. Such a text is even easier to handle for a developer as it can be searched and edited.



## 6. Running a Conference

Draft - working copy only

This chapter is not ready yet. Just the structure exists, But many many pictures and text has to be filed in. As well as local testing has to be performed.

This chapter still has to e composed. Only the outline exists so far.

When refreshing a page during a conference window open the user will be added twice. A refresh can be accomplished by leaving and re-entering the room.

*Draft - working copy only*

## 6.1. Conference Menu

Exit

Files

File upload

Actions

Send invitation

Share/record screen

Apply to be moderator

Apply for whiteboard access

Apply for audio/video access

show sip dialer

Download as PNG

Download as PDF

Reset whiteboard

Polls

Create Quick Poll

Create a poll

Poll results

Vote

## 6.2. Users/Files Panel

Users Tab

Main User Toolbar

Selected User Toolbar

Files Tab

Main Files Toolbar

Activities And Actions

## 6.3. Whiteboard Panel

Whiteboard Header Bar

Whiteboard Navigation

Whiteboard Toolbar

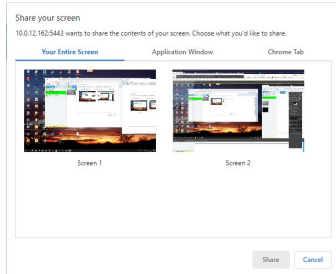
Clear Whiteboard

Clear objects on current slide

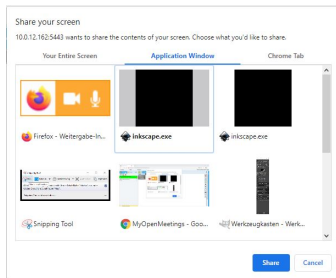
## Google Chrome Client

Before recording of your screen starts you are asked for a source. The following options are available as separate tabs.

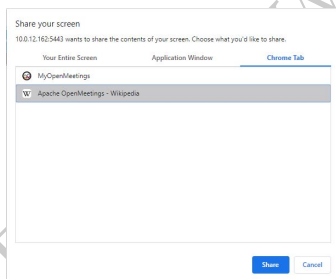
- Entire screen. Depending on how many screens you use with your computer you may just select one for presentation.



- Single application. This option is preferred when you plan to explain some software features.



- Browser tab. This is in particular useful if the application that you want to demonstrate runs in browser window. This option cuts off all your custom settings (such as bookmarks) and shows just the interior of the window.



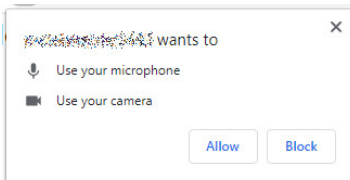
In each of these tabs you may choose the screen, application, or tab respectively.

# 7. Multimedia Setup

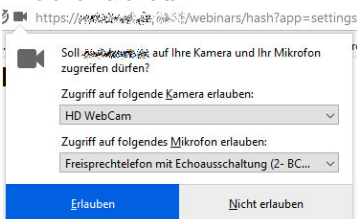
On the dashboard page two links are provided to set up the multimedia devices. **Check setup** is step 3 in the **Getting Started** widget and the last in the **Help and support** list provided by the **Welcome** widget.

Unfortunately there is no other way to access the dialog when these widgets are disabled or from within a conference room. The latter would be in particular useful if you want to switch from front to back camera of our mobile device during a presentation for demonstrating purposes. I would suggest to include this important point into a menu item.

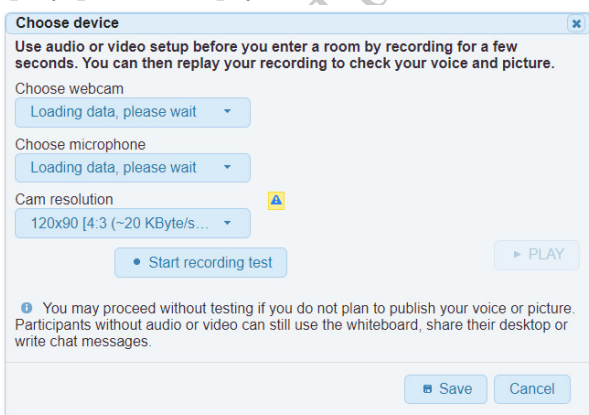
Whenever access to your multimedia devices is requested the browser will ask for permission. This happens before the setup dialog works or a conference room is entered and your video stream will be published. The dialog presented by the browser differs. This one is from Google Chrome



Firefox has more options. Its dialog allows you to choose which webcam or microphone will be enabled.



If access is not allowed yet the list buttons show **Loading data** and the multimedia display part is empty.

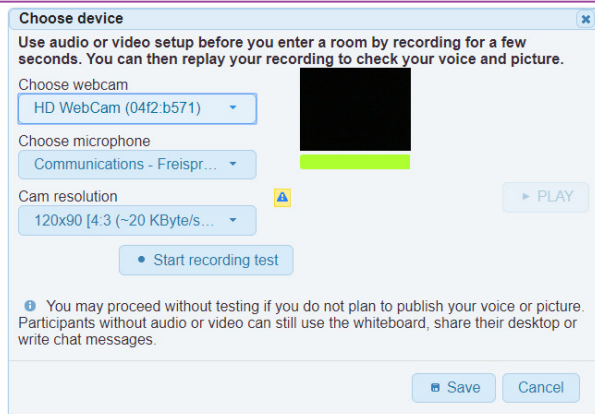


If access is granted. The webcam and microphone list buttons allow to select the

## 7. Multimedia Setup

appropriate device and the multimedia part shows the picture from the webcam and a green bar indicating the volume received from the microphone. Now it is possible to select the webcam resolution, but keep in mind the more resolution is offered the slower the presentation as much of the bandwidth is occupied for transmitting video data.

Unfortunately resolution cannot be changed during a meeting. It would be useful to change resolution temporarily if a user wants to demonstrate something with its own camera.



In order to check how this configuration will be perceived by others, saving a few seconds of video and audio is possible. By pressing **Play** the result can be reviewed and adjustments made.

As this dialog opens in a separate tab this tab can be easily closed as this message indicates in the bottom of the page.

After saving your audio and video settings you may close this browser tab.

This message BTW is not translated. It is always English even on a German page.

# 8. Workflows/Tutorials

## 8.1. Getting Started

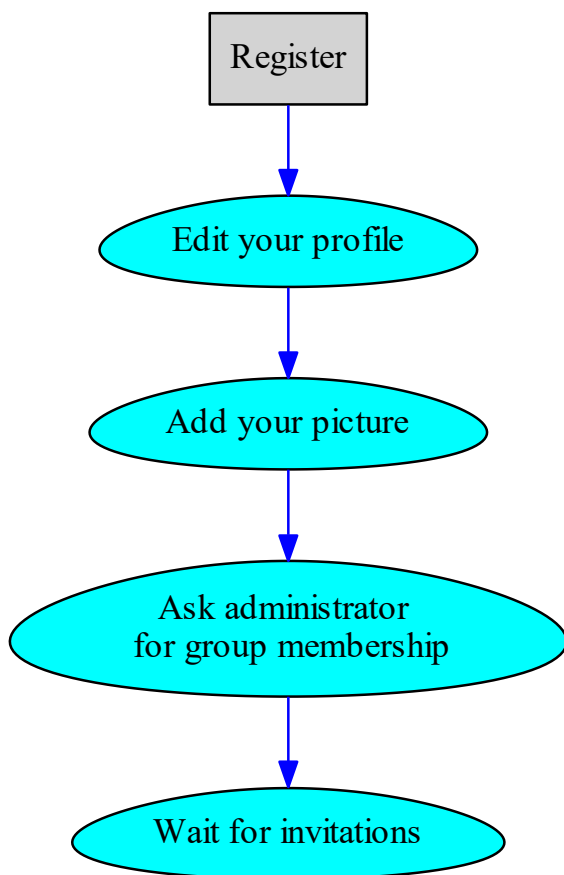


Figure 8.1.: Workflow getting started.

There is no way to join a group. You even cannot ask the administrator to put you in a group because you don't know who is.

## 8.2. Prepare administrator meeting

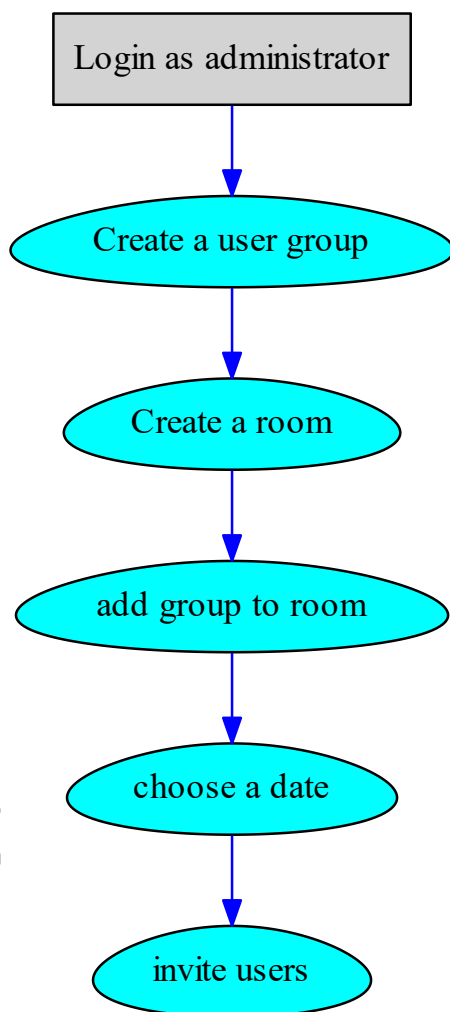


Figure 8.2.: Workflow to prepare an administrator meeting.



### 8.3. Prepare user meeting

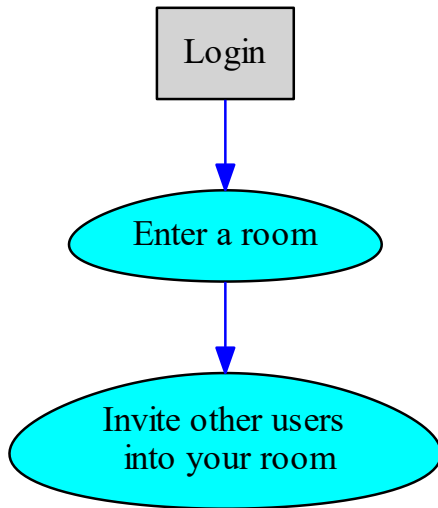


Figure 8.3.: Workflow to prepare a user meeting.

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**Part II.**  
**System Administrator**

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*Draft - working copy only*

# 9. Installation

## 9.1. Ubuntu 18.04

I copied all the bash instructions from files that actually worked, but in order to place them on a pdf page I had to insert line breaks, so mabe by these edits some typos slipped in. Please inform if you encounter such a typo.

**Prerequisites** Freshly installed Ubuntu 18.04 LTS on a server

- with at least 8GB RAM
- with LAMP installed (If not by default go to <https://wiki.ubuntuusers.de/LAMP/> for help.)
- with command line access
- with root privileges

**Optional** phpMyAdmin is recommended as it helps to manage the database.

Listing 9.1: Update/upgrade as ever before a new installation

```
#!/bin/bash
sudo apt update
sudo apt upgrade
# usully not necessary if a fresh server
```

### OpenJava

Listing 9.2: Install OpenJava 11

```
#!/bin/bash
sudo apt install openjdk-11-jdk openjdk-11-jdk-headless nano
sudo update-alternatives --config java
java -version
```

This should yield the following output:

```
openjdk version "11.0.6" 2020-01-14
OpenJDK Runtime Environment (build 11.0.6+10-post-Ubuntu-1ubuntu118.04.1)
OpenJDK 64-Bit Server VM (build 11.0.6+10-post-Ubuntu-1ubuntu118.04.1, mix
```

## LibreOffice

Listing 9.3: Install LibreOffice

```
#!/bin/bash
sudo apt install libreoffice
libreoffice --help
```

[] The output would show the installed version. Something like

```
LibreOffice 6.0.7.3 00m0(Build:3)
```

```
Usage: soffice [argument...]
```

```
argument - switches, switch parameters and document URIs (filenames
```

```
Using without special arguments:
```

```
...
```

## ImageMagick and Sox

Listing 9.4: Install ImageMagick

```
#!/bin/bash
sudo apt install -y imagemagick libjpeg62 zlib1g-dev
sudo nano /etc/ImageMagick-6/policy.xml
```

This will get the policy configuration file into the nano editor, were the following lines have to be commended out. In newer versions I found these lines already commented out at almost at the end of the file.

```
<!-- <policy domain="coder" rights="none" pattern="PS" /> -->
<!-- <policy domain="coder" rights="none" pattern="PDF" /> -->
```

Listing 9.5: Install Sox

```
#!/bin/bash
sudo apt install sox
```

## Compilation of FFmpeg

In some online manuals the bash file ([https://cwiki.apache.org/confluence/download/attachments/27838216/ffmpeg\\_UbunDebi.sh](https://cwiki.apache.org/confluence/download/attachments/27838216/ffmpeg_UbunDebi.sh)) is recommended for this purpose, but it is a bit outdated, so I recommend doing it manually.

Listing 9.6: Change installation directory and open an empty file for editing

```
#!/bin/bash
cd /opt
nano ./ffmpeg_UbunDebi.sh
```

This will get a brand new bash file. Add the following content.

Listing 9.7: ffmpeg\_UbunDebi.sh

```

#!/bin/bash
# FFmpeg compilation for Ubuntu 18.04.
# Adapted from ffmpeg_UbunDebi.sh
# downloadable from
# https://cwiki.apache.org/confluence/download/attachments/27838216/
# Thanky to Alvaro Bustos and Hunter.
# 2020-04-01

# If compilation fails due to uninstalled modules,
# please try to install the seperately and manually
# as when this line failes execution does not stop
cd /opt
sudo apt install -y autoconf \
automake \
build-essential \
libass-dev \
libfreetype6-dev \
libsdl1.2-dev \
libtheora-dev \
libtool \
libva-dev \
libvdpau-dev \
libvorbis-dev \
libxcb1-dev \
libxcb-shm0-dev \
libxcb-xfixes0-dev \
pkg-config \
texi2html \
zlib1g-dev \
mercurial \
cmake \
libx264-dev \
libmp3lame-dev \
libvpx-dev \
libfdk-aac-dev

# Create a directory for sources.
SOURCES=$(mkdir ~/ffmpeg_sources)
cd ~/ffmpeg_sources

# Download the necessary sources.
wget "http://www.tortall.net/" \

```

## 9. Installation

```
"projects/yasm/releases/" \  
"yasm-1.3.0.tar.gz" \  
wget "https://netcologne.dl.sourceforge.net/" \  
"project/opencore-amr/fdk-aac/" \  
"fdk-aac-0.1.6.tar.gz" \  
wget "http://ffmpeg.org/releases/" \  
"ffmpeg-4.1.tar.gz" \  
  
# Unpack files \  
for file in `ls ~/ffmpeg_sources/*.tar.*`; do \  
tar -xvf $file \  
done \  
  
cd yasm-*/ \  
./configure \  
--prefix="$HOME/ffmpeg_build" \  
--bindir="$HOME/bin" && \  
make && \  
sudo make install && \  
make distclean; cd .. \  
  
cd fdk-aac-*/ \  
autoreconf \  
-fiv && ./configure \  
--prefix="$HOME/ffmpeg_build" \  
--disable-shared && \  
make && \  
sudo make install && \  
make distclean; cd .. \  
  
cd ffmpeg-*/ \  
PATH="$HOME/bin:$PATH" \  
PKG_CONFIG_PATH="$HOME/ffmpeg_build/lib/pkgconfig" \  
./configure \  
--prefix="$HOME/ffmpeg_build" \  
--pkg-config-flags="--static" \  
--extra-cflags="-I$HOME/ffmpeg_build/include" \  
--extra-ldflags="-L$HOME/ffmpeg_build/lib" \  
--bindir="$HOME/bin" \  
--enable-gpl \  
--enable-libass \  
--enable-libfdk-aac \  
--enable-libfreetype \  
--enable-libmp3lame
```



```

--enable-libopus \
--enable-libtheora \
--enable-libvorbis \
--enable-libvpx \
--enable-libx264 \
--enable-nonfree &&
PATH="$HOME/bin:$PATH" make &&
sudo make install &&
make distclean &&
hash -r; cd ..

cd ~/bin
cp ffmpeg ffprobe vsyasm yasm yasm ytasm /usr/local/bin

echo "FFmpeg Compilation is Finished!"

```

## Create database and user

Open your preferred tool to enter SQL commands. Here is described the mysql prompt.

Listing 9.8: Install ImageMagick

```

#!/bin/bash
mysql -u root -p
Enter password:

```

Listing 9.9: Database preparation

```

mysql>CREATE DATABASE open503 DEFAULT CHARACTER SET 'utf8';
mysql>GRANT ALL PRIVILEGES ON open503.* TO 'omaccess'@'localhost' IDENTIFI
mysql>quit

```

## Kurento media server

First install the key to enable apt install.

Listing 9.10: Enable kurento repository key and open editor

```

#!/bin/bash
sudo apt-key adv --keyserver keyserver.ubuntu.com --recv-keys 5AFA7A83
sudo nano /etc/apt/sources.list.d/kurento-dev.list

```

In the editor add the following lines. Please note that these lines are specific to Ubuntu 18.04 and have to be changed if an other version of Ubuntu or Debian is used.

```

deb [arch=amd64] http://ubuntu.openvidu.io/6.10.0 bionic kms6
deb [arch=amd64] http://mirror.yandex.ru/ubuntu/ bionic main restricted
deb [arch=amd64] http://mirror.yandex.ru/ubuntu/ bionic universe

```

Add a small explanation about the purpose of Kurento and maybe a link to its documentation.

## 9. Installation

Next update the archive and install kurento.

Listing 9.11: Install and start kurento

```
#!/bin/bash
sudo apt update
sudo apt install --yes kurento-media-server
sudo /etc/init.d/kurento-media-server start
```

Change configuration.

Listing 9.12: Install and start kurento

```
#!/bin/bash
sudo nano /etc/default/kurento-media-server
```

In line 7 replace "kurento" by "nobody".

```
DAEMON_USER="nobody"
```

Restart the server.

Listing 9.13: Install and start kurento

```
sudo /etc/init.d/kurento-media-server restart
```

## Tomcat and OpenMeetings

Tomcat and Openmeetings are installed together. Though this might reduce compatibility issues it hinders updates in one of these components.

Installation of Tomcat should be independent of Openmeetings so updates of both these bundles can be performed independently.

Listing 9.14: Install and start kurento

```
#!/bin/bash
cd /opt
sudo wget "http://archive.apache.org/" \
"dist/openmeetings/5.0.0-M3/bin/" \
"apache-openmeetings-5.0.0-M3.tar.gz"

sudo tar xzvf apache-openmeetings-5.0.0-M3.tar.gz

sudo mv apache-openmeetings-5.0.0-M3 open503

sudo mkdir -p \
/opt/open503/webapps/openmeetings/data/streams/\
{1,2,3,4,5,6,7,8,9,10,11,12,13,14}

sudo mkdir -p \
/opt/open503/webapps/openmeetings/data/streams/hibernate
```

```
sudo chmod -R 750 /opt/open503/webapps/openmeetings/data/streams
sudo chown -R nobody /opt/open503

sudo wget "https://repo1.maven.org/" \
"maven2/mysql/mysql-connector-java/8.0.18/"
\"mysql-connector-java-8.0.18.jar"

sudo cp \
/opt/mysql-connector-java-8.0.18.jar \
/opt/open503/webapps/openmeetings/WEB-INF/lib
```

After that a program to specifically start Tomcat and Openmeetings has to be installed and started.

Listing 9.15: Install and start kurento

```
cd /opt
sudo wget https://cwiki.apache.org/confluence/download/attachments/2783821
sudo cp tomcat3 /etc/init.d/
sudo chmod +x /etc/init.d/tomcat3
sudo /etc/init.d/tomcat3 start
```

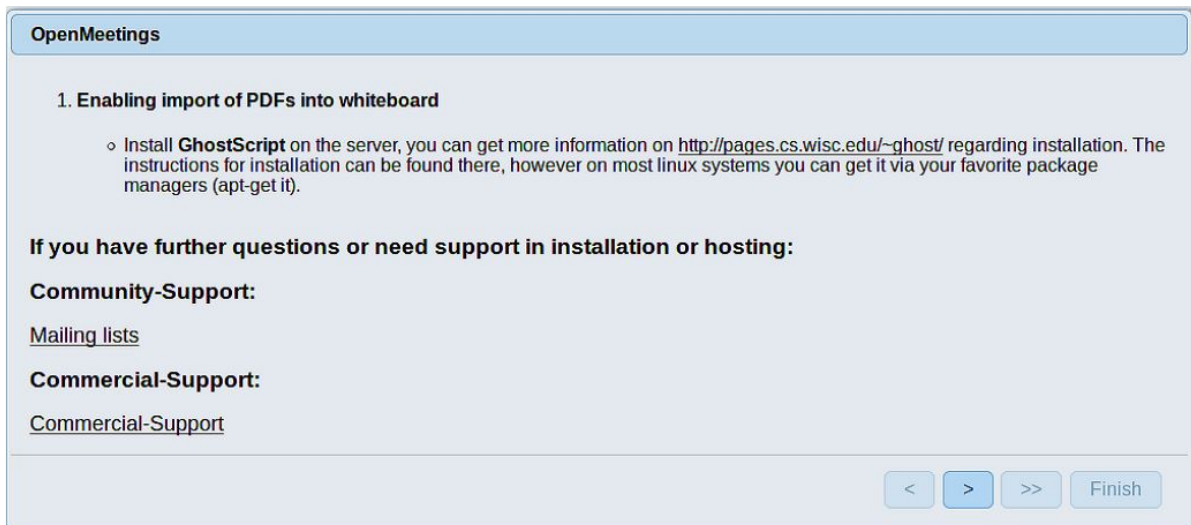
The server can now be reached by a browser and has to be configured next.

## 9.2. First Start Configuration

Before the server can be used it has to be configured properly. This configuration wizard is started when accessing the server via browser for the first time. To configure this please access the website [https://YOUR\\_SERVER\\_IP:5443/openmeetings](https://YOUR_SERVER_IP:5443/openmeetings).

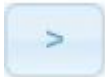
## 9. Installation

### 1st Dialog

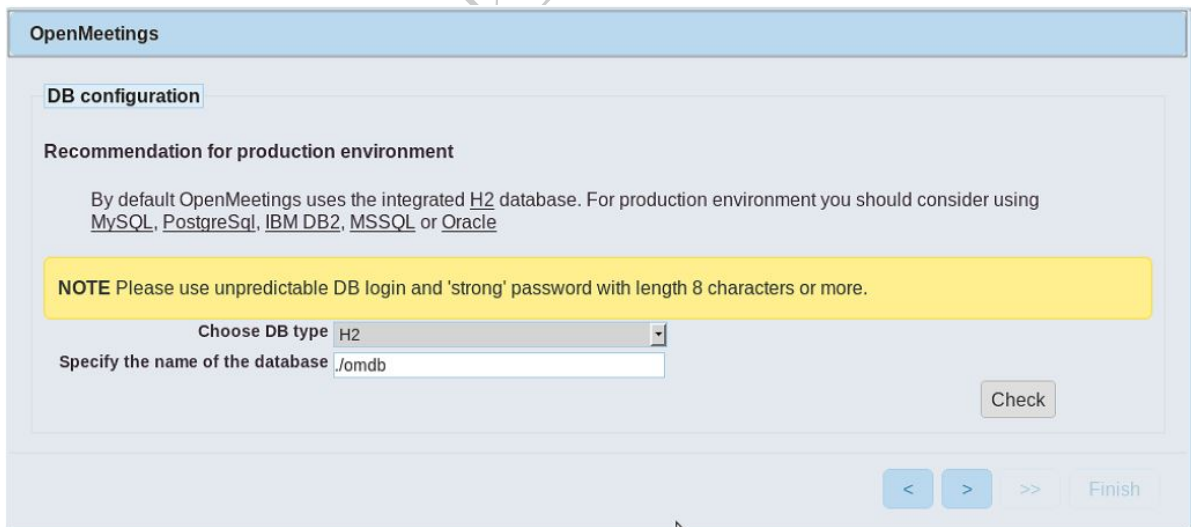


This dialog asks for GhostScript to be installed, but with all servers GhostScript was already installed by default or by LibreOffice though unfortunately export into pdf did not work.

This dialog can be widely ignored and one can proceed to the next page.



### 2nd Dialog



Choose the database type

**Choose DB type** MySQL

then automatically the next dialog opens up.

### 3rd Dialog

**OpenMeetings**

**DB configuration**

**Recommendation for production environment**

By default OpenMeetings uses the integrated Apache Derby database. For production environment you should consider using MySQL, PostgreSQL, IBM DB2, MSSQL or Oracle

**NOTE** Please use unpredictable DB login and 'strong' password with length 8 characters or more.

Choose DB type: MySQL

Specify DB host: localhost

Specify DB port: 3306

Specify the name of the database: openmeetings

Specify DB user:

Specify DB password:

Check

< > >> Finish

Here the following database parameter defined in the previous section have to be entered.

**Choose DB type** MySQL

**host** localhost

**port** 3306

**database** open503

**user** omaccess

**password** AAA.bbb.CCC

Now press the next button to save the data.



## 4th Dialog

The screenshot shows a dialog box titled "OpenMeetings". It is divided into two main sections. The first section, "Userdata", contains four input fields: "Username", "Userpass", "EMail", and "User Time Zone". The "User Time Zone" field is a dropdown menu currently showing "Europe/Madrid". The second section, "Group(Domains)", contains a single "Name" input field. At the bottom right of the dialog, there are four buttons: a left arrow, a right arrow, a double right arrow, and a "Finish" button.

This dialog determines the administrator access. One has to keep these data at a secure place because once lost there will no mor administrator access to the OpenMeetings server.

There has to be a way to rescue the administrator account, or at least tow administrators should be allowed.

**Userdata - Username** choose your administrator name

**Userdata - Userpass** choose your administrator password

**Userdata - Email** enter your administrator email

**Userdata - User Time Zone** choose your administrator time zone

**Group(Domains) - Name** Enter the first user group (more can be added by the administrator later on.)

Time zone should be maintained for user group separately to allow international usage of the same server.

Proceed by pressing next.



## 5th Dialog

this dialog is to configure email access. One may change these values later if logged in as administrator. The following example demonstrates a googlemail access. But please read sect configure googlemail to allow its usage with Google.

**Mail-Referer** YOUR-EMAIL@gmail.com

**SMTP-Server** smtp.gmail.com

**SMTP-Server Port** 587 (default is 25 which is often blocked)

**SMTP-Username** YOUR-EMAIL@gmail.com

**SMTP-UserPASS** YOUR-EMAIL@gmail.com PASSWORD

**Enable TLS in Mail Server Auth** switch to green

**Default language** your language for administration (English is preferred)

Proceed by pressing next.



## 6th Dialog

The screenshot shows the 'OpenMeetings' dialog box with the 'Converters' tab selected. It contains the following fields and buttons:

Document conversion DPI ⓘ	<input type="text" value="150"/>	
Document conversion JPEG Quality ⓘ	<input type="text" value="90"/>	
ImageMagick Path ⓘ	<input type="text"/>	<input type="button" value="Check"/>
FFMPEG Path ⓘ	<input type="text"/>	<input type="button" value="Check"/>
SoX Path ⓘ	<input type="text"/>	<input type="button" value="Check"/>
OpenOffice/LibreOffice Path for jodconverter ⓘ	<input type="text"/>	<input type="button" value="Check"/>

At the bottom left, there is a link: [see also Installation](#). At the bottom right, there are navigation buttons: <, >, >>, and Finish.

One can leave this dialog unchanged though it is recommended to check proper installation of the components by pressing the button. Please be patient LibreOffice takes a while. Proceed by pressing next.



## 7th Dialog

The screenshot shows the 'OpenMeetings' dialog box with the 'red5SIP Configuration' tab selected. It contains the following fields and controls:

Crypt Class ⓘ	<input type="text" value="org.apache.openmeetings.util.crypt.SCr"/>
Enable SIP ⓘ	<input checked="" type="checkbox"/>
SIP rooms prefix ⓘ	<input type="text" value="400"/>
SIP extensions context ⓘ	<input type="text" value="rooms"/>

At the bottom right, there are navigation buttons: <, >, >>, and Finish.

Remove this dialog or at least change its content.

Ignore this dialog as red5SIP is no longer in use with OpenMeetings 5. Proceed by pressing next.

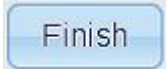




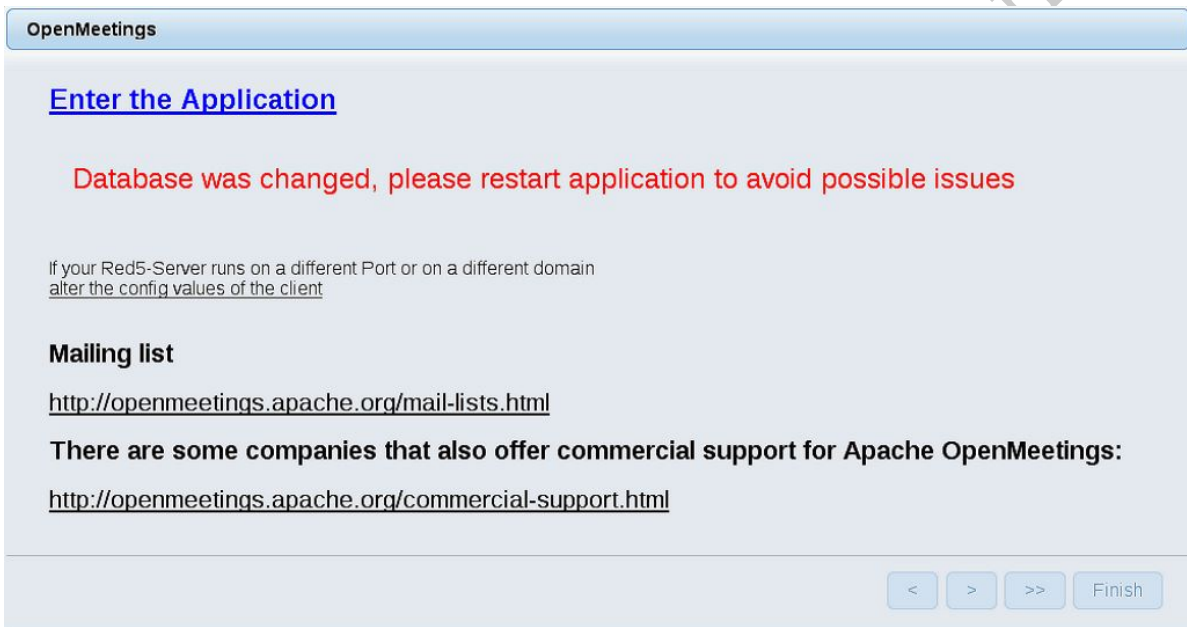
## 8th Dialog



Now press finish and start the automatic configuration process.



## Final Dialog



**Important: Don't click the "Enter the Application". One has to restart the server first.**

If you see this dialog First Start Configuration is successfully completed. At this point please restart the server.

Listing 9.16: Install and start kurento

```
#!/bin/bash
sudo /etc/init.d/apache2 restart
sudo /etc/init.d/tomcat3 restart
```

When Tomcat was successfully restarted and everything worked properly, you will see the login dialog and may login as an administrator for the first time or create a new user account.

## 9. Installation



In which language the dialog appears. The language of the user or the language of the Server?

### 9.3. Google Mail Configuration

As administrator one can access the email configuration through the menu **Administration** > **Configuration**.

**6. mail.smtp.server** smtp.gmail.com

**7. mail.smtp.port** 587 (default is 25 which is often blocked)

**8. mail.smtp.system.email** YOUR-EMAIL@gmail.com

**9. mail.smtp.user** YOUR-EMAIL@gmail.com

**10. mail.smtp.pass** YOUR-EMAIL@gmail.com PASSWORD

**11. mail.smtp.starttls.enable** true = switch to green

**12. mail.smtp.connection.timeout** 30000

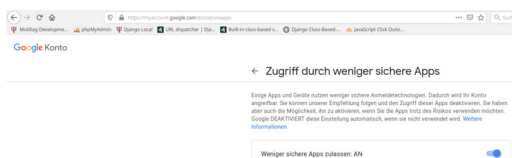
**13. mail.smtp.timeout** 30000

**24. send.email.at.register** true = switch to green

**25. send.email.with.verification** true = switch to green

Additionally to these configurations you have to configure you account with google to accept less secure applications.

1. Login to your google mail account
2. got to the page <https://myaccount.google.com/lesssecureapps>.



and turn the switch to the right to enable less secure apps to reach the account.

## 9.4. Customization

The OpenMeetings website <https://openmeetings.apache.org/WebappNamePath.html> guides you through customization of your server which includes:

- Customize Openmeetings logo
- Renaming /openmeetings context
- Changing hard-coded application name in string labels
- Running multiple Openmeetings instances on the same server

CSS customization to create an individual appearance is explained here (<https://openmeetings.apache.org/themes-and-branding.html>).

## 9.5. SSL

Beginning with version 5 OpenMeetings allows secure server access. Configuration is described on their website (<https://openmeetings.apache.org/HTTPS.html>).

Website instruction to HTTPS is buggy, superfluous and also contains some unusual terminology.

Here follows the instruction for a domain based security key and certificate combination. Given you received a set of files:

- YOUR-DOMAIN.ca.pem
- YOUR-DOMAIN.key.pem
- YOUR-DOMAIN.crt.pem
- YOUR-DOMAIN.csr.pm

Then in order to run the script given on that website one has to copy/rename the files as follows,

Listing 9.17: Copy/rename certificates

```
#!/bin/bash
# intermediate certificate
cp molabnet.de.ca.pem intermedXX.crt
# private key
cp molabnet.de.key.pem openmeetings.key
# Signed CSR
cp molabnet.de.crt.pem openmeetings.crt
# root certificate
cp molabnet.de.csr.pem root.crt
```

After having created the proper SSL-files you can run the script with some modifications as listed below. When asked for the password always enter **openmeetings**.

Listing 9.18: Copy/rename certificates

```

#!/bin/bash
openssl pkcs12 \
-export \
-in openmeetings.crt \
-inkey openmeetings.key \
-out openmeetings.p12 \
-name openmeetings \
-certfile root.crt \
-certfile intermedXX.crt

OM_HOME=/opt/open503/

keytool \
-importkeystore \
-srcstorepass openmeetings \
-srckeystore openmeetings.p12 \
-srcstoretype PKCS12 \
-deststorepass openmeetings \
-destkeystore $OM_HOME/conf/keystore \
-alias openmeetings \
-deststoretype PKCS12

keytool \
-import \
-alias root \
-keystore $OM_HOME/conf/keystore \
-trustcacerts \
-file root.crt

keytool \
-import \
-alias intermed \
-keystore $OM_HOME/conf/keystore \
-trustcacerts \
-file intermedXX.crt

```

One can easily ignore an error with the root certificate. That is no longer necessary, and therefore CA are often lazy with encoding it properly.

# 10. Troubleshooting

## 10.1. Login Failure

- If the group is accidentally removed from the administrator account login is no longer possible:



The screenshot shows a login window titled "Login". It contains fields for "Benutzer/E-Mail" and "Passwort". Below the password field is a checkbox for "Login merken" and a link for "Netzwerk testen". A red error message box at the bottom reads "Benutzer gehört zu keiner Gruppe." (User belongs to no group). At the bottom of the window are buttons for "Registrieren" and "Einloggen".

This makes the administrator account forever inaccessible because only the administrator can assign groups. The solution is adding an arbitrary group to user 1 (which usually is the administrator).

Listing 10.1: Insert a user group record for the administrator

```
INSERT INTO
  'group_user' (
    'id',
    'deleted',
    'inserted',
    'updated',
    'is_moderator',
    'user_id',
    'group_id')
VALUES
  ('', '', NULL, NULL, '', '1', '1');
```

As the table's id column is set `AUTO_INCREMENT` one can omit the id value. Else, the value can be added if the accidental deletion created a gap.

An administrator doesn't need a group assignment, or even better an administrator group should be created during installation which should be marked undeletable.

*Draft - working copy only*

**Part III.**  
**Developer**

*Draft - working copy only*

*Draft - working copy only*



# 11. Suggested New features and Improvements

## 11.1. Modular Structure

From the user's point of view, the OmenMeetings project actually consists of two main parts the conference rooms with the dashboard and all the multimedia capabilities and a social network woven around it.

There is much better developed social network software around, so I would suggest not to invest too much effort into the improvement of this part of the software, but advance the capabilities of social network integration instead. As I understand some interactions already exist but are mostly limited to improve login capabilities (and unfortunately I couldn't get these connectors working either). Those connectors have to be extended and standards defined so that other social network providers can connect their software to OpenMeetings.

As I understand the discussions in the user group correctly some integration with Moodle already works more or less, but I didn't find the standards defined and documented by which this integration is accomplished.

Such a modular structure would provide the following advantages that hopefully may enhance progress of the software:

- Development could run more independent so updates to one part can be performed even if the other part has not yet reached production status.
- Developers can better focus on their subject they are more experienced with.
- Different programming languages can be used in different parts. It can be noted that programming languages adapt to specific tasks.
- Even companies can develop interfaces more suitable to their clients
- Finally, Having suggested so many improvements to the social network interface I doubt that this will be accomplished any time soon, so I would rather suggest to develop it from scratch based on an existing CMS.

## 11.2. Improved Installation

It would be of great advantage to the success of this software if the tedious installation process could be more automatized, kind of an `apt install openmeetings` command.

## 11. Suggested New features and Improvements

That of course also need to make the software more modular too, so that tomcat and OpenMeetings can be installed and updated separately, for instance, as it is possible with mysql, ffmpeg, Libreoffice, and other essential components.

### 11.3. Announcements

Instead of just inviting people to a presentation. It would be a good idea if presentations could be announced in a group and users may apply for participation.

	Apr 8 MI	Apr 9 DO	Apr 11 SA	Apr 14 DI	Apr 18 SA	Apr 23 DO
Thomas		✓	✓			✓
Marie		✓	✓		✓	
Hans		✓				✓
Julia		✓				

In combination with that feature a doodle like system to find a most convenient meeting date can be established. Which also would work fine with invitations not to a particular date but topic.